

BOARD MEETING NOTICE AND AGENDA

CULVER CITY UNIFIED SCHOOL DISTRICT Regular Meeting of the Board of Education to "Conduct the District's Business in Public" CLOSED SESSION – 6:00 p.m. OPEN SESSION – 7:00 p.m.

District Office Board Room
4034 Irving Place, Culver City, CA 90232

September 10, 2013

Persons in the audience during the meeting of the Board of Education are asked not to talk during presentations or the meeting. If conversation with another person needs to take place, please do so outside the Board Room so as not to disrupt others or the meeting. *Please make sure your cell phone is turned off or silenced at this time.*

PRESENTATIONS AND PUBLIC COMMENTS

Persons wishing to address the Board on any item on the agenda will be granted three (3) minutes at the time the item appears on the agenda. In the case of a non-agenda item, persons are invited to comment under "Public Recognition." In the interest of time and order, presentations from the public are limited to three (3) minutes per person. The total time for non-agenda items shall not exceed twenty (20) minutes. Prior to addressing the Board, please complete a card (located on the table at the rear entrance) and give the card to the Superintendent's Executive Assistant. Persons addressing the Board are asked to do so from the podium. Please state your name, address, and organization before making your presentation.

1. CALL TO ORDER

The meeting was called to order by _____, at _____ p.m.

Roll Call – Board of Trustees

Katherine Paspalis, Esq., President
Patricia Siever, Professor, Vice President
Nancy Goldberg, Clerk
Laura Chardiet, Member
Karlo Silbiger, Member

2. PUBLIC COMMENT ON CLOSED SESSION ITEMS

3. RECESS TO CLOSED SESSION

3.1 Public Employee Performance Evaluation (Pursuant to GC §54957)
Title: Superintendent

3.2 Conference with Legal Counsel – Anticipated Litigation – Significant exposure to litigation (Pursuant to subdivision (b) of GC §54956.9)

3.3 Public Employee Discipline/Dismissal/Release (Pursuant to GC §54947)

3.4 Public Appointment/Employment (Pursuant to GC §54947)

Certificated Personnel Services Report No. 3

Classified Personnel Services Report No. 3

4. **ADJOURNMENT OF CLOSED SESSION**

5. **REGULAR MEETING – 7:00 p.m.**

5.1 Roll Call – Board of Trustees

Katherine Paspalis, Esq., President

Patricia Siever, Professor, Vice President

Nancy Goldberg, Clerk

Laura Chardiet, Member

Karlo Silbiger, Member

5.2 Flag Salute

6. **PUBLIC ANNOUNCEMENT OF ACTIONS TAKEN BY THE BOARD IN CLOSED SESSION**

7. **PUBLIC HEARING - None**

8. **ADOPTION OF AGENDA**

Recommendation is made that the agenda be adopted as submitted.

Motion by _____ Seconded by _____

Vote _____

9. **CONSENT AGENDA**

All matters listed under the Consent Agenda are those on which the Board has previously deliberated or that can be classified as routine items of business. An Administrative Recommendation on each item is contained in the agenda supplements. There will be no separate discussions of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent Items.

9.1 Approval is Recommended for the Minutes of Regular Meeting – July 1, 2013; and Minutes of Special Meeting – August 13, 2013

9.2 Approval is Recommended for Purchase Orders

9.3 Approval is Recommended for Acceptance of Gifts - Donations

9.4 Approval is Recommended for the Certificated Personnel Reports No. 3

9.5 Approval is Recommended for the Classified Personnel Reports No. 3

10. **AWARDS, RECOGNITIONS AND PRESENTATIONS**

10.1 CCUSD On-Line Academy Presentation

10.2 Staff Welcome Back to School Video – “The Power of US”

11. **PUBLIC RECOGNITION**

Public recognition is the time when members of the audience may address the Board on matters not listed on the agenda. Those persons wishing to speak should complete a Speaker's Card and submit it to the Superintendent's Executive Assistant. In the interest of time and order, presentations from the public are limited to three (3) minutes per person. The total time for non-agenda items shall not exceed twenty (20) minutes. Board members will be allotted fifteen (15) minutes to comment during this portion of the agenda. The Board of Trustees may reduce the time limit(s) if there are a large number of individuals desiring to address the Board.

- 11.1 Superintendent's Report
- 11.2 Assistant Superintendents' Reports
- 11.3 Student Representatives' Reports
- 11.4 Members of the Audience
- 11.5 Members of the Board of Education

12. **INFORMATION ITEMS**

Information items are generally included on the agenda for two reasons: to solicit reactions from the Board and the public on matters which may require Board action at a later date; and to provide information on a wide range of matters of interest to the Board and public. Comments by the public shall be limited to three (3) minutes per person and twenty (20) minutes per agenda item unless the Board, by majority vote, agrees to extend or reduce the time.

- 12.1 2012-2013 Unaudited Actuals
- 12.2 2012-2013 Board Goals Update and 2013-2014 Areas of Focus

13. **RECESS (10 Minutes)**

14. **ACTION ITEMS**

This is the time of the meeting when members of the audience may address the Board on matters that are on the agenda. Those persons wishing to speak should complete a Speaker's Card and submit it to the Superintendent's Executive Assistant. Routine Board procedure on action items includes: receiving additional background information or analysis from staff; receiving comments from members of the audience; receiving additional information from the Superintendent or other resource personnel; introducing a motion on the item; taking action on the agenda item. Comments by the public will be limited to three (3) minutes per person and twenty (20) minutes per agenda item unless the Board, by majority vote, agrees to extend or reduce the time.

14.1 **Superintendent's Items**

14.1a Approval of Amended Superintendent's Contract

Motion by _____ Seconded by _____ Vote _____

14.2 Education Services Items

14.2a Approval is Recommended for the Supplemental Educational Services 2013-2014 Master Contract, pursuant to the No Child Left Behind Act, and Delegation of Authority to Superintendent or his Representative to enter into Contracts with Supplemental Educational Services (SES) Providers

Motion by _____ Seconded by _____ Vote _____

14.3 Business Items

14.3a Approval is Recommended for the 2012-2013 Unaudited Actuals

Motion by _____ Seconded by _____ Vote _____

14.3b Approval is Recommended for the Addendum to the Architectural Agreement with Westberg + White

Motion by _____ Seconded by _____ Vote _____

14.3c Approval is Recommended for the Agreement with School Innovations

Motion by _____ Seconded by _____ Vote _____

14.4 Personnel Items - None

15. BOARD BUSINESS

15.1 Naming of Facilities

16. ADJOURNMENT

Motion by _____ Seconded by _____ Vote _____

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY. Any individual with a disability who requires reasonable accommodation to participate in a board meeting, may request assistance by contacting the Superintendent's Office at 4034 Irving Place, Culver City, CA 90232. Phone Number: (310)842-4220 Fax Number: (310)842-4205

FUTURE MEETINGS

September 24 – 7:00 p.m. – Regular Public Meeting (6:00 p.m. Closed Session), City Hall (Chambers), 9770 Culver Blvd.
October 8 – 7:00 p.m. – Regular Public Meeting, (6:00 p.m. Closed Session), District Office, 4034 Irving Place

NOTE: The CCUSD TIP Hotline is (310) 535-2590. Culver City Unified School District meetings are regularly scheduled for the second and fourth Tuesdays of every month. Public records related to the public session agenda, that are distributed to the Governing Board less than 72 hours before a regular meeting, may be inspected by the public at the District Office, 4034 Irving Place in Culver City during regular business hours (8:00 a.m. to 4:30 p.m.) A complete agenda is available for review in each school office and also available for pickup at the District Office. Visit the Culver City Unified School District Website at www.ccusd.org. Each school office has a suggestion box. We look forward to receiving your comments and suggestions.

**CULVER CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
UNADOPTED MINUTES**

Meeting:	<u>Regular Meeting</u>	Date:	<u>July 1, 2013</u>
Place:	<u>District Administration Office</u> <u>4034 Irving Place</u> <u>Culver City 90232</u>	Time:	<u>6:00 p.m. – Public Meeting</u> <u>6:01 p.m. – Closed Session</u> <u>7:00 p.m. – Public Meeting</u>

Board Members Present

Katherine Paspalis, Esq., President
Patricia Siever, Professor, Vice President
Nancy Goldberg, Clerk
Laura Chardiet, Member
Karlo Silbiger, Member

Staff Members Present

David LaRose, Superintendent
Leslie Lockhart
Mike Reynolds

Call to Order

Board President Ms. Paspalis called the meeting of the Culver City Unified School District Board of Education to order at 6:00 p.m. The Board adjourned to Closed Session at 6:01 p.m. and reconvened the public meeting at 7: p.m. with all Board members in attendance. Eric Mitchell led the Pledge of Allegiance.

Report from Closed Session

Ms. Paspalis reported that the Governing Board met in Closed Session regarding issues listed on today's Closed Session agenda and announced that no reportable actions were taken.

8. Adoption of Agenda

It was moved by Mr. Silbiger and seconded by Ms. Chardiet that the Board adopt the July 1, 2013 agenda as presented. The motion was unanimously approved.

9. Consent Agenda

Ms. Paspalis called the Consent Agenda and asked if any member of the audience or the Board wished to withdraw any item. No items were withdrawn from the agenda. It was moved by Ms. Siever and seconded by Ms. Chardiet to approve Consent Agenda Items 9.1 – 9.5 as presented. The motion was unanimously approved.

- 9.1 Purchase Orders
- 9.2 Certificated Personnel Reports No. 1
- 9.3 Classified Personnel Reports No. 1
- 9.4 Office of Child Development 2013/2014 Contracts
- 9.5 Office of Child Development 2013/2014 Resolution

10. Awards, Recognitions and Presentations

10.1 Presentation to 2013 CCHS Graduate Eric Mitchell

Ms. Paspalis presented a certificate to Eric Mitchell for his many contributions in the District. She presented another certificate to Mr. Mitchell and spoke about the contributions he has made and included his work assisting Mr. Silbiger with an Advisory Council.

11. Public Recognition

11.1 Superintendent's Report

Mr. LaRose welcomed Dr. Kati Krumpke as the new Assistant Superintendent of Educational Services. He provided an update on the Summer Lunch Program at La Ballona Elementary. Mr. LaRose informed the Board that K12 would be the curriculum provider for the blended learning project, and he has been meeting with Veronica Montes, Dylan Farris, and other principals on implementing blended learning.

11.2 Assistant Superintendents' Reports

Ms. Lockhart introduced the new Assistant Superintendent of Educational Services, Dr. Kati Krumpke, and provided information on her educational background and career accomplishments. Dr. Krumpke thanked everyone for the warm welcome and thanked the Board for the opportunity to work in the District.

Mr. Reynolds stated that the SunPower project is going to be started in the next week or two. He was happy to report that the work on the athletic field is running on schedule.

11.4 Members of the Audience

Members of the audience spoke about:

- Robert Zirgulis commented on the public's support to refurbish the Natatorium. He stated that he has gotten a petition together in support the Natatorium and has gotten one hundred fifty signatures. He anticipates getting two thousand and he feels we need to have the pool opened.

11.5 Members of the Board

Board Members spoke about:

- Ms. Siever reported that there was a CCUSD/City of Culver City Liaison meeting and there were excellent topics on the agenda. She stated that they spoke about very important topics that were of interest to the City and to the District. She looks forward to the next meeting.
- Mr. Silbiger stated that as he looked at Minutes from a couple of decades ago he noticed that there used to be a section for the Board to report out on information from any committees that they served on. He would like to see that section back on the agendas. A third of the liaison meeting was spent discuss the parking issues around the schools and in the City. He stated that the relationship between the two entities has been strained over the years and it has really been improving. Mr. Silbiger reported on highlights from the meeting.
- Ms. Chardiet stated that she was very excited about our new administrative team. Dr. Krumpke has a wonderful quality where she was "bubbling" with information she wanted to share. She's looking forward to the future of the District with this team.
- Ms. Paspalis stated that she is looking forward to hearing the information on the bond. She also wished everyone a happy and safe Fourth of July holiday.

12. Information Items

12.1 Capital Needs/Bond Consultant Team Report

Mr. Reynolds introduced Anne Nock from AMN Key Solutions who presented the Board with the results of a public opinion phone survey regarding the community's interest in having a capital needs bond on the November 2013 ballot. Ms. Nock spoke about some of the questions that were asked on the survey and the data that was found. Her company also held a Digital Town Hall meeting. She explained that it is an online survey that the community can log-on and provide information. This survey just went up on the internet last week and some of the results align with the statistical survey that she took. Tony Hsieh from Keygent, LLC provided the information on the financial aspect of the bond. The request to voters was to authorize a new tax in the amount of \$60.00 per assessed value. Mr. Silbiger inquired as to what would be the average tax rate per house. Mr. Hsieh figured approximately \$278.00 at the \$60.00 tax rate and \$186.00 at the \$40.00 tax rate. Ms. Siever asked how many years is the tax in affect and is it fixed or variable. Mr. Hsieh stated that the most common is a twenty-five years tax and it would be fixed. Mr. Reynolds introduced David Casnocha who explained the next part of the bond process coming from the legal aspect. The Board would first have to decide at this point if they would like to move forward.

Jon Barton read a brief statement about how a bond could impact homeowners. He spoke about what is still owed on Measure T, and how long it will take to pay off. He also gave the figures on how much the new bond would cost the District. Ms. Paspalis told him that he is welcome to forward the written information to the Superintendent. Mike King asked if there has been follow up studies to see how bond measures impact the economy. Mr. Gafford stated that he is not aware of any studies being done. Gary Silbiger feels a lot of pressure to make a quick decision. He thinks that he needs to gather more information and feels the Board needs to pause,

get additional information, and then make a decision. This is not something that can be done in three months. Steve Levin wanted to point out that a dollar a year from now is not the same as the value of a dollar today. With a twenty or thirty year bond the amount will need to be adjusted for inflation. He asked if we know the amount it will cost including inflation. Dr. Luther Henderson inquired about the surveys that were taken. He asked out of the likely voters how many of the likely voters were property owners? He asked if there is a time requirement that the District has to issue those bonds; and if the assessed value changes, does the tax amount change. David Casnocha stated that you cannot have a bond election at anytime. You have to spend the bond monies on facilities and in a certain amount of time. If the assessor rate goes up the tax rate goes down. Rania Daily stated that the District's finances have been questioned in the past. She comes as an environmental expert. She attended the forum where the facilities priorities were discussed. Ms. Daily is disappointed that she did not see any information after that. This bond needs to fund health and safety issues. She asked what happened to the responses that were given at the "game" project. Mr. LaRose stated that health and safety will be on the project list. It will be the number one item on the list. He said there will be ongoing community input. Ann Nock explained why the "game" was played to get a general list of improvements. Susan Collins stated that she is a person who generally supports taxes if it is for "really good things." She stated her concerns with the bond and working as a financial analyst she was shocked by the small amount of information. She spoke about the bond and the projects funded. Madeline Ehrlich said her question was already answered. Kelly Weil asked if they explained to the surveyors the difference between assessed value and market value. She was troubled by the categorization in the survey. It seems when it comes down to breaking down the funds she would like to see more information. Mr. David Casnocha commented that Prop 39 states that there has to be an oversight committee. Barbara Honig wanted to comment on some of the questions on the survey. She stated that there was no mention of the parcel tax or Measure T. They did not mention that this tax would be on top of those taxes. She stated that there should be a follow-up on Measure T so we can learn from it. Ms. Honig then read the rest of Jon Barton's statement. David Casnocha stated that you cannot have a tiered parcel tax. Everyone would pay the same amount. Mr. Karlo Silbiger asked Mr. Reynolds to check with one of our attorneys that each parcel must pay the same amount. Todd Johnson was looking at what other districts are doing where parcel tax and bonds have been passed. He was just wondering if any other ideas were looked into. Mr. LaRose stated that there has not been a conversation at this time on how to merge both a parcel tax and bond. Debbie Hamme asked if we are doing a study to see the options are between a parcel tax and a bond. Mr. Gafford stated that a parcel tax takes a two-thirds vote. Rarely do school districts run them both at the same time. He also mentioned that seniors can opt-out on a parcel tax.

Ms. Papsalis explained that the study has not been done to possibly run a parcel tax and a bond. It can be done, but the parcel tax will not bring in as much money as a bond, seniors can opt-out on a parcel tax, and they do not generally run that long. Mr. LaRose asked the consultants to speak to what a parcel tax can be used for. Ms. Siever stated we have not pursued the options with the parcel tax and that the Board has not prioritized the projects. She is thinking that more information is needed and she said she never saw the survey. Ms. Siever would like to see options with the parcel tax. She thanked the presenters and stated that she appreciates the public attending the meeting and sharing their concerns. Ms. Goldberg stated that she is feeling very pressured and rushed. She did not know about the survey either. She has had many calls from senior community members regarding this issue stating their concerns. Ms. Goldberg thinks that a decision such as this takes honesty and transparency. She agrees that she would also like additional information. Mr. Silbiger read his statement. He thanked everyone for their comments. He is in agreement that facilities need improvements. He does not believe that we are ready to move forward. Mr. Silbiger also feels the process has been very rushed and that there has been no educational information distributed to the community. He spoke a little about the time frame that was in place for Measure T and provided his suggestions on how to proceed. He asked the Board to join him in directing staff to prepare a Facilities Master Plan task force. Ms. Chardiet stated that she was "horrified" that her fellow Board members are not in line with passing this bond. If she had known she would have asked many more people to be present to speak. We said the District should be embarrassed. Ms. Papsalis stated that some of the words being used are being used to kill the bond. This topic was brought up in January. She thinks people are not aware of what it takes to pass a two-thirds vote. We do not need another committee. She has heard about bathrooms being "disgusting" at each site. We know what we need to do.

13. Recess

The Board recessed at 8:28 p.m. and reconvened at 8:40 p.m.

Mr. LaRose stated that he felt compelled to comment after all of the public comments and the comments and passion expressed by the Board. He stated that we knew that it would be tight timeline. Any statement that implies information being shared is unjust, unfair, or implies negligence is inaccurate. He commends the community on the questions that were asked. Mr. LaRose also stated that Gil from Balfour Beatty has been a star in coming and moving things forward.

14. Action Items

14.1 Superintendent's Items

14.1a Approval is Recommended for the Amended Contract Language for the Position of Assistant Superintendent of Human Resources

It was moved by Ms. Siever and seconded by Ms. Goldberg that the Board approve the Amended Contract Language for the Position of Assistant Superintendent of Human Resources as presented. The motion was unanimously approved.

14.1b Approval is Recommended for the Amended Contract Language for the Position of Assistant Superintendent of Business Services

It was moved by Ms. Goldberg and seconded by Ms. Siever that the Board approve the Amended Contract Language for the Position of Assistant Superintendent of Business Services as presented. The motion was unanimously approved.

14.2 Education Services Items

14.2a Approval is Recommended for the Contract between Culver City Unified School District and K12 Virtual Schools

Mr. Silbiger asked if this was included in the budget that was brought to the Board at the last meeting. Mr. LaRose confirmed that it was. It was moved by Ms. Siever and seconded by Ms. Chardiet that the Board approve the Contract between Culver City Unified School District and K12 Virtual Schools as presented. The motion was unanimously approved.

14.3 Business Services Items

14.3a Approval is Recommended for the 2013-2014 Agreement with Corinne Loskot Consulting

Mr. Silbiger asked what she has done and what monies have already been spent. Mr. Reynolds stated that she interfaces with the State for us and keeps an eye on where the District is at. Without her services it would be hard to monitor. It was moved by Ms. Chardiet and seconded by Ms. Goldberg that the Board approve the 2013-2014 Agreement with Corinne Loskot Consulting as presented. The motion was unanimously approved.

14.3b Approval is Recommended for the Summer Projects Agreement with Balfour Beatty Construction

Mr. Silbiger stated that bidding for contracts is important to him. He feels there should be a bidding process and he will be voting against this item. When you have a project this big it should go to bid. He would be fine with a lease lease-back process as long as we bid first. Ms. Siever stated that she will be voting for the item but understands Mr. Silbiger's point. Ms. Paspalis stated that the lowest bid does not necessarily mean the lowest final cost. It was moved by Ms. Chardiet and seconded by Ms. Goldberg that the Board approve the Summer Projects Agreement with Balfour Beatty Construction. The motion was approved with a vote of 4 – Ayes and 1 – Nay by Mr. Silbiger.

14.4 Personnel Items

14.4a Approval is Recommended for the 2012/2013 Agreement Between the Culver City Unified School District (CCUSD) and Association of Classified Employees (ACE)

It was moved by Ms. Goldberg and seconded by Ms. Siever that the Board approve the 2012/2013 Agreement between Culver City Unified School District (CCUSD) and the Association of Classified Employees (ACE) as presented. The motion was unanimously approved.

14.4b Approval is Recommended for Revised Certificated Administrator Salary Schedule

Mr. Silbiger asked what the costs of the change were. Mrs. Lockhart stated it was about ten thousand dollars. Mr. Silbiger is concerned because the certificated and classified staff members are getting underpaid. He does not agree with giving one administrator a ten thousand dollar raise without looking at all of the positions. Mr. LaRose explained that it is not one position picked to favor. A raise to this position is requested because of a "glaring" variance in positions when looking at similar job duties, etc. Board members discussed why the salary needed to be adjusted. It was moved by Ms. Goldberg and seconded by Ms. Siever that the Board approve the Revised Certificated Administrator Salary Schedule as presented. The motion was approved with a vote of 4 – Ayes and 1 – Nay from Mr. Silbiger.

15. Board Business - None

Adjournment

There being no further business, it was moved by Ms. Siever, seconded by Ms. Goldberg and unanimously approved to adjourn the meeting. Board President Ms. Paspalis adjourned the meeting at 9:05 p.m.

Approved: _____
Board President

Superintendent

On: _____
Date

Secretary

LaRose stated that once we delve more into Common Core standards Galileo will not be aligned. Mr. Silbiger stated his concerns about it not going to bid. He would appreciate that if there is a dollar amount this high that staff at least get two bids. Ms. Siever asked if anything had been purchased or if any professional development took place. Mr. LaRose stated it would start tomorrow. It was moved by Ms. Chardiet and seconded by Mr. Silbiger that the Board approve the Contract and Software License Agreement between Culver City Unified School District and SchoolCity, Inc. The motion was approved with a vote of 3 – Ayes and 0 – Nays.

5.3 Business Services Items

5.3a Approval is Recommended for Resolution #22/2013-2014 CCUSD Sustainability Committee

Ms. Siever asked if Todd Johnson had any comments as a member of the Environmental Sustainability Committee. Mr. Johnson thanked the Board for having the Special Meeting and considering the Resolution. Ms. Siever asked how much the grant was for. Mr. Johnson said it was for two hundred thousand dollars. Ms. Chardiet asked for Mr. Johnson to explain a little about the time and process of writing the grant. Mr. Johnson briefly described the process. Ms. Chardiet stated that she was happy that the Board was able to help get the grant. It was moved by Mr. Silbiger and seconded by Ms. Chardiet that the Board approve Resolution #22/2013-2014 CCUSD Sustainability Committee as presented. The motion was approved with a vote of 3 – Ayes and 0 – Nays.

5.3b Approval is Recommended for Resolution # 23/2013-2014 Annual Delegation of Administrative Authority to Process Routine Budget Revisions, Adjustments and Transfers

It was moved by Mr. Silbiger and seconded by Ms. Chardiet that the Board approve Resolution #23/2013-2014 Annual Delegation of Administrative Authority to Process Routine Budget Revisions, Adjustments and Transfers as presented. The motion was approved with a vote of 3 – Ayes and 0 – Nays.

5.3c Approval of Interfund Transfer

Dr. Henderson asked if the transfer should have been done prior to the last meeting of the fiscal year. Mr. Reynolds stated that the Resolution allows us to move the budget to accompany the expenditures so the warrants could be processed in a timely fashion. They can be moved any time but earlier is better. Dr. Henderson asked if it was true that most districts have a budget shortfall at the beginning of the year. Mr. Reynolds explained the different factors that can go into the reasons for timing with transfers. It was moved by Ms. Chardiet and seconded by Mr. Silbiger that the Board approve the Interfund Transfer as presented. The motion was approved with a vote of 3 – Ayes and 0 – Nays.

5.4 Personnel Items

5.4a Approval is Recommended for Revised Certificated Administrator Salary Schedule

George Laase asked if this item included the 2% raise, the Step and Column, and the COLA from the State. Mrs. Lockhart confirmed that it included the 2% and the Step and Column. Mr. Silbiger asked when we do these items if other districts are contacted for comparison, and that the amount seems incredibly low. Mrs. Lockhart stated that the salary is what the last Assistant Principal was making. It was moved by Mr. Silbiger and seconded by Ms. Chardiet that the Board approve the Revised Certificated Administrator Salary Schedule as presented. The motion was approved with a vote of 3 – Ayes and 0 – Nays.

5.4b Authorization to Reestablish Assistant Principal (.5) Services Previously Discontinued Through Layoff

Mr. Silbiger wanted to clarify that this is specifically for El Marino because they have fifty percent more students than the other schools. It was moved by Ms. Chardiet and seconded by Mr. Silbiger that the Board Authorize to Reestablish Assistant Principal (.5) Services Previously Discontinued Through Layoff as presented. The motion was approved with a vote of 3 – Ayes and 0 – Nays.

Adjournment

There being no further business, it was moved by Ms. Chardiet, seconded by Mr. Silbiger and unanimously approved to adjourn the meeting. Board Vice President Ms. Siever adjourned the meeting at 5:28 p.m.

Approved: _____
Board President

Superintendent

On: _____
Date

Secretary

BOARD REPORT

9/10/13

9.2

9.2 PURCHASE ORDERS

The attached purchase order list is submitted to the Board of Education for ratification. No other purchase orders have been issued other than those previously approved or included in the attached list.

The intent of this report is to provide the Board of Education and the community with more definitive information relative to purchasing and disbursement of monies by fund and account.

Purchase order grand total from August 18, 2013 through August 31, 2013 is \$1,538,369.04.

BUDGET NUMBER LEGEND FOR FUNDS

01.0 general fund
01.7 tri-city selva
11.0 adult education fund
12.0 child development fund
13.0 cafeteria fund
14.0 deferred maintenance fund
21.0 building fund
25.0 capital facilities fund
40.0 redevelopment
76.0 warrant pass-through fund
96.0 general fixed asset account

RECOMMENDED MOTION: That purchase orders from August 18, 2013 through August 31, 2013 in the amount of \$1,538,369.04 be ratified by the Board of Education.

Moved by:

Seconded by:

Vote:

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Amount	PO Amt
08/29/13	60593A	A		08/29/2013	SANDY PRINGLE ASSOCIATES	CONSTRUCTION SUPP/EQUIP 08/29/2013	Culver City High School 60593A	40.0	90061.0	00000	85000	6280	4010000	13-14	45,640.00	45,640.00
08/29/13	61015M	A		08/29/2013	OLD CASTLE GLASS	REPAIRS - OTHER 08/29/2013	Maintenance 61015M	01.0	81500.0	00000	81100	4380	0005040	13-14	46.57	46.57
08/23/13	61029M	A	1	08/29/2013	DUGMORE & DUNCAN OF	LOCKS AND KEYS 08/23/2013	Maintenance 61029M	01.0	81500.0	00000	81100	4380	0005040	13-14	5,867.63	5,867.63
08/23/13	61030M	A		08/23/2013	REGENCY LIGHTING	MAINTENANCE SUPP/EQUIP 08/23/2013	Maintenance 61030M	01.0	81500.0	00000	81100	4380	0005040	13-14	5,500.00	5,500.00
08/29/13	61031M	A		08/29/2013	SUNBELT FLOORING, INC.	REPAIRS - OTHER 08/29/2013	Maintenance 61031M	01.0	81500.0	00000	81100	5630	0005040	13-14	11,850.00	11,850.00
08/23/13	61032M	A		08/23/2013	CULVER MOTOR CLINIC INC.	REPAIRS - OTHER 08/23/2013	Grounds 61032M	01.0	00000.0	00000	82000	5630	0005043	13-14	3,000.00	3,000.00
08/27/13	61353	A		08/27/2013	REDWOOD PRESS	OFFICE SUPPLIES 08/27/2013	Educational Services 61353	01.0	00000.0	00000	21000	4350	0004000	13-14	62.63	156.59
08/20/13	61361	A		08/20/2013	XEROX CORPORATION	MAINTENANCE AGREEMENTS 08/20/2013	Culver City Middle School 61361	01.0	00000.0	11100	10000	5610	3010001	13-14	3,600.84	3,600.84

**Board List Purchase Order Report
CULVER CITY UNIFIED SD**

Page No. **2**
Run Date: **08/31/2013**
Run Time: **05:28:00AM**
FY: **13-14**
WEEKLY

8/18/2013 To 8/31/2013

Report ID: LAPO009C
District: 64444

Purchase Orders/Buyouts To The Board for Ratification From :
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Amount	PO Amt	Distrib
08/19/13	61362	A		08/19/2013	XEROX CORPORATION	EQUIPMENT RENTAL/LEASE	Special Education	01.0	33100.0	50010	27000	5610	0004040	13-14	1,041.72		1,041.72
08/19/2013					XEROX CORPORATION		61362				31400	5610	0004020	13-14	1,041.72		2,083.44
08/29/13	61524	A		08/29/2013	LOS ANGELES COUNTY OFFICE OF	CONFERENCE AND TRAVEL	Pupil Services	01.0	00000.0	00000	31400	5220	0004020	13-14	100.00		100.00
08/29/2013					LOS ANGELES COUNTY OFFICE OF EDUCATION		61524								100.00		100.00
08/19/13	61580	A		08/19/2013	C&A ATHLETICS	ATHLETIC SUPP/EQUIP	Culver City High School	01.0	00000.0	15000	10000	4310	4010000	13-14	2,188.90		2,188.90
08/19/2013					C&A ATHLETICS		61580								2,188.90		2,188.90
08/21/13	61581	A		08/21/2013	C&A ATHLETICS	ATHLETIC SUPP/EQUIP	Culver City High School	01.0	00000.0	15000	10000	4310	4010000	13-14	5,035.37		5,035.37
08/21/2013					C&A ATHLETICS		61581								5,035.37		5,035.37
08/20/13	61587	A		08/20/2013	WILLIAM V. MACGILL & CO.	NURSING SUPP/EQUIP	Pupil Services	01.0	00000.0	00000	31400	4350	0004020	13-14	1,110.89		1,110.89
08/20/2013					WILLIAM V. MACGILL & CO.		61587								1,110.89		1,110.89
08/20/13	61591	A		08/20/2013	WILLIAM V. MACGILL & CO.	NURSING SUPP/EQUIP	Pupil Services	01.0	00000.0	00000	31400	4350	0004020	13-14	1,320.54		1,320.54
08/20/2013					WILLIAM V. MACGILL & CO.		61591								1,320.54		1,320.54
08/19/13	61607	A		08/19/2013	BUDDY'S ALL STARS, INC.	ATHLETIC SUPP/EQUIP	Culver City High School	01.0	00000.0	15000	10000	4310	4010000	13-14	3,198.50		3,198.50
08/19/2013					BUDDY'S ALL STARS, INC.		61607								3,198.50		3,198.50
08/30/13	61668	A		08/30/2013	HOME DEPOT CREDIT SERVICES	OFFICE SUPPLIES	Culver City High School	01.0	00000.0	16001	27000	4350	4010000	13-14	1,125.00		1,125.00
08/30/2013					HOME DEPOT CREDIT SERVICES		61668								1,125.00		1,125.00
08/19/13	61684	A		08/22/2013	HOME DEPOT CREDIT SERVICES	STORAGE SUPP/EQUIP	High School	01.0	00000.0	00000	81000	4370	4010001	13-14	3,375.00		3,375.00
08/19/2013					HOME DEPOT CREDIT SERVICES		61684								3,375.00		3,375.00

* Prior Year Payments

Stat: P=Pending, A=Active, C=Completed, X=Canceled

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dep/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Amount	PO Amt
08/19/13	61685	C	08/19/2013	08/19/2013	CALIFORNIA STATE CONSORTIUM FOR	MEMBERSHIPS	Adult School	11.0	06390.0	41100	27000	5310	0000010	13-14	485.00	
08/19/13	61685	A	08/20/2013	08/20/2013	GRAINGER	JANITORIAL SUPP/EQUIP	Farragut	01.0	00000.0	00000	81000	4370	2050001	13-14	800.00	
08/19/13	61687	A	08/20/2013	08/20/2013	SOUTHWEST SCHOOL SUPPLY	INSTRUCTIONAL SUPPLIES	Farragut	01.0	00000.0	11100	10000	4310	2050001	13-14	7,000.00	
08/19/13	61688	A	08/20/2013	08/20/2013	THE OFFICE CONNECTION	OFFICE SUPPLIES	Farragut	01.0	00000.0	11100	10000	4310	2050001	13-14	2,500.00	
08/19/13	61689	A	08/20/2013	08/20/2013	GALE SUPPLY COMPANY	JANITORIAL SUPP/EQUIP	Farragut	01.0	00000.0	00000	81000	4370	2050001	13-14	7,000.00	
08/21/13	61690	A	08/21/2013	08/21/2013	COMPLETE BUSINESS SYSTEMS	INSTRUCTIONAL SUPPLIES	Farragut	01.0	00000.0	11100	10000	4310	2050001	13-14	1,432.26	
08/19/13	61691	A	08/19/2013	08/19/2013	XEROX CORPORATION	EQUIPMENT RENTAL/LEASE	Farragut	01.0	00000.0	11100	10000	5610	2050001	13-14	3,100.20	
08/19/13	61692	A	08/19/2013	08/19/2013	HUMANWARE USA INC.	REPAIRS - OTHER	Undistributed Se.lpa	01.7	65003.0	50500	22000	5630	0000000	13-14	1,734.99	
08/19/13	61694	A	08/19/2013	08/19/2013	FLINN SCIENTIFIC, INC.	INSTRUCTIONAL SUPPLIES	Culver City High School	01.0	07395.0	11100	10000	4310	4010000	13-14	179.09	

Change
 HOME DEPOT CREDIT SERVICES 1,148.90
 CALIFORNIA STATE CONSORTIUM FOR ADULT ED 485.00
 GRAINGER 800.00
 SOUTHWEST SCHOOL SUPPLY 7,000.00
 THE OFFICE CONNECTION 2,500.00
 GALE SUPPLY COMPANY 7,000.00
 COMPLETE BUSINESS SYSTEMS 1,432.26
 XEROX CORPORATION 3,100.20
 HUMANWARE USA INC. 1,734.99

Stat: P=Pending, A=Active, C=Completed, X=Canceled * Prior Year Payments

Board List Purchase Order Report

CULVER CITY UNIFIED SD

Page No. 4
 Run Date: 08/31/2013
 Run Time: 05:28:00AM
 FY: 13-14
 WEEKLY

8/18/2013 To 8/31/2013

Report ID: LAPO009C

District: 64444

Purchase Orders/Buyouts To The Board for Ratification From :
 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib	Amount	PO Amt
08/19/13	61696	C		08/19/2013	OFFICE DEPOT	OFFICE SUPPLIES	Security	01.0	00000.0	00000	83000	4350	0001050	13-14		175.16	179.09
							61696		OFFICE DEPOT								
08/19/13	61697	A		08/21/2013	APPLE INC.	COMPUTER SUPP/EQUIP	Undistributed Se1pa	01.7	65003.0	50500	22000	4410	0000000	13-14		458.81	
							61697		APPLE INC.								
08/19/13	61698	A		08/19/2013	PROED	TEST/TEST MATERIALS	Undistributed Se1pa	01.7	33270.0	50500	22000	4312	0000000	13-14		512.67	
							61698		PROED								
08/19/13	61699	A		08/19/2013	MULTI-HEALTH SYSTEMS, INC.	TEST/TEST MATERIALS	Undistributed Se1pa	01.7	33270.0	50500	22000	4312	0000000	13-14		167.21	
							61699		MULTI-HEALTH SYSTEMS, INC.								
08/19/13	61700	A		08/19/2013	ESPECIAL NEEDS, LLC	PHYSICAL THERAPY SUPP/EQUIP	Undistributed Se1pa	01.7	65003.0	50500	22000	4400	0000000	13-14		526.70	
							61700		ESPECIAL NEEDS, LLC								
08/19/13	61701	A		08/19/2013	ESPECIAL NEEDS, LLC	PHYSICAL THERAPY SUPP/EQUIP	Undistributed Se1pa	01.7	65003.0	50500	22000	4400	0000000	13-14		722.70	
							61701		ESPECIAL NEEDS, LLC								
08/19/13	61702	A		08/19/2013	PEARSON CLINICAL ASSESSMENTS	TEST/TEST MATERIALS	Undistributed Se1pa	01.7	33270.0	50500	22000	4312	0000000	13-14		705.67	
							61702		PEARSON CLINICAL ASSESSMENTS								
08/19/13	61703	A		08/19/2013	WESTERN PSYCHOLOGICAL	TEST/TEST MATERIALS	Undistributed Se1pa	01.7	33270.0	50500	22000	4312	0000000	13-14		237.81	
							61703		WESTERN PSYCHOLOGICAL SERVICES								
08/19/13	61704	A		08/19/2013	ALLEGRO MEDICAL	PHYSICAL THERAPY SUPP/EQUIP	Undistributed Se1pa	01.7	65003.0	50500	22000	4400	0000000	13-14		483.35	

Stat: P=Pending, A=Active, C=Completed, X=Canceled

* Prior Year Payments

Board List Purchase Order Report
CULVER CITY UNIFIED SD

Page No. **5**
 Run Date: **08/31/2013**
 Run Time: **05:28:00AM**
 FY: **13-14**
WEEKLY

8/18/2013 To 8/31/2013

Report ID: **LAPO009C**
 District: **64444**

Purchase Orders/Buyouts To The Board for Ratification From :
 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib	Amount	PO Amt
08/19/13	61710	A		08/19/2013	SPIN LIFE	PHYSICAL THERAPY SUPP/EQUIP	Undistributed Se1pa 61710	01.7	65003.0	50500	22000	4410	0000000	13-14		130.31	
																130.31	
																483.35	
08/19/13	61711	A		08/19/2013	GOLDEN VALLEY MEDICAL & OXYGEN	HEALTH SUPP/EQUIP	Undistributed Se1pa 61711	01.7	65003.0	50500	22000	4410	0000000	13-14		460.12	
																460.12	
08/19/13	61712	A		08/19/2013	FREEDOM REHABILITATION	PHYSICAL THERAPY SUPP/EQUIP	Undistributed Se1pa 61712	01.7	65003.0	50500	22000	4400	0000000	13-14		4,547.88	
																4,547.88	
08/20/13	61713	C	1	08/26/2013	CULVER CITY NEWS	ADVERTISING	Educational Services 61713	01.0	00000.0	00000	21000	5830	0004000	13-14		117.00	
																117.00	
08/20/13	61714	A		08/22/2013	CULVER-NEWLIN INCORPORATED	FURNITURE, SCHOOL	Farragut Elementary 61714	25.0	00000.0	00000	85000	4400	2050000	13-14		8,290.63	
																8,290.63	
08/19/13	61715	A		08/19/2013	OFFICE DEPOT	INSTRUCTIONAL SUPPLIES	Culver Park 61715	01.0	00000.0	32000	10000	4310	5010001	13-14		2,000.00	
																2,000.00	
08/20/13	61716	A		08/23/2013	APPLE INC.	COMPUTER SUPP/EQUIP	El Rincon Elementary 61716	01.0	90141.0	11100	10000	4410	2040000	13-14		1,096.91	
																1,096.91	
08/29/13	61717	A		08/29/2013	HENRY SCHEIN, INC.	OFFICE SUPPLIES	Pupil Services 61717	01.0	00000.0	00000	31400	4350	0004020	13-14		1,460.25	
																1,460.25	
08/22/13	61718	A		08/22/2013	PYRO SPECTACULARS,	CONTRACTED SERVICES	Culver City High School 61718	01.0	00000.0	00000	00000	5890	4010000	13-14		2,675.76	
																2,675.76	

Stat: P=Pending, A=Active, C=Completed, X=Canceled

* Prior Year Payments

**Board List Purchase Order Report
CULVER CITY UNIFIED SD**

Page No. **6**
Run Date: **08/31/2013**
Run Time: **05:28:00AM**
FY: **13-14**
WEEKLY

Purchase Orders/Buyouts To The Board for Ratification From : **8/18/2013 To 8/31/2013**
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

Report ID: **LAPO009C**
District: **64444**

Change

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib	Amount	PO Amt
08/26/13	61720	C		08/26/2013	ACSA'S FOUNDATION FOR	MEMBERSHIPS	Superintendent's Office	01.0	00000.0	00000	71000	5310	0001000	13-14		1,857.40	
					ACSA'S FOUNDATION FOR EDUCATIONAL ADMIN.	08/26/2013	61720									1,857.40	
08/26/13	61721	C		08/26/2013	CFP STUDIO	PHOTOGRAPHERS	Superintendent's Office	01.0	00000.0	00000	71000	4350	0001000	13-14		169.73	
					CFP STUDIO	08/26/2013	61721									169.73	
08/28/13	61722	A		08/28/2013	CENTER FOR EDUCATIONAL	CONTRACT SERVICES RENDERED	Superintendent's Office	01.0	00000.0	00000	71000	4350	0001000	13-14		4,955.00	
					CENTER FOR EDUCATIONAL EFFECTIVENESS	08/28/2013	61722									4,955.00	
08/26/13	61723	C		08/26/2013	EDUCATION WEEK	SUBSCRIPTIONS	Superintendent's Office	01.0	00000.0	00000	71000	4313	0001000	13-14		89.94	
					EDUCATION WEEK	08/26/2013	61723									89.94	
08/23/13	61724	A		08/23/2013	FRANKLIN COVEY	OFFICE SUPPLIES	Superintendent's Office	01.0	00000.0	00000	71000	4350	0001000	13-14		39.89	
					FRANKLIN COVEY	08/23/2013	61724									39.89	
08/26/13	61726	A		08/26/2013	SOLUTION TREE, LLC	CONTRACTED SERVICES	Undistributed Supt's Off	01.0	07393.0	00000	27000	5850	0000000	13-14		50,400.00	
					SOLUTION TREE, LLC	08/26/2013	61726									50,400.00	
08/23/13	61727	A		08/23/2013	TROXELL COMMUNICATIONS	OFFICE SUPPLIES	La Ballona	01.0	00000.0	00000	27000	4340	2060001	13-14		337.26	
					TROXELL COMMUNICATIONS	08/23/2013	61727									337.26	
08/26/13	61728	C		08/26/2013	XEROX CORPORATION	COPY, DUPLICATING SUPP/EQUIP	Farragut	01.0	00000.0	11100	10000	4310	2050001	13-14		2,444.79	
					XEROX CORPORATION	08/26/2013	61728									2,444.79	
08/26/13	61729	A		08/26/2013	CDW-G	COMPUTER SUPP/EQUIP	Farragut	01.0	00000.0	00000	27000	4410	2050001	13-14		783.86	
					CDW-G	08/26/2013	61729									783.86	

Stat: P=Pending, A=Active, C=Completed, X=Canceled

* Prior Year Payments

Board List Purchase Order Report
CULVER CITY UNIFIED SD

Page No. 7
 Run Date: 08/31/2013
 Run Time: 05:28:00AM
 FY: 13-14
WEEKLY

Report ID: LAPO009C
 District: 64444

Purchase Orders/Buyouts To The Board for Ratification From : 8/18/2013 To 8/31/2013
 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Change	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib	Amount	PO Amt
08/26/2013					CDW-G			61729									783.86	
08/23/13	61730	C	08/23/2013	08/23/2013	STATE CIF OFFICE		FEES, LICENSE	Culver City High School 61730	01.0	00000.0	15000	27000	5310	4010000	13-14		1,377.81	
08/23/2013					STATE CIF OFFICE			61730									1,377.81	
08/23/13	61731	C	08/23/2013	08/23/2013	CIF SOUTHERN SECTION		FEES, LICENSE	Culver City High School 61731	01.0	00000.0	15000	27000	5310	4010000	13-14		1,100.00	
08/23/2013					CIF SOUTHERN SECTION			61731									1,100.00	
08/27/13	61732	A	08/27/2013	08/27/2013	T-SHIRT PROS		INSTRUCTIONAL SUPPLIES	Culver City High School 61732	01.0	96352.0	71100	10000	4310	4010000	13-14		1,468.51	
08/27/2013					T-SHIRT PROS			61732									1,468.51	
08/23/13	61733	A	08/23/2013	08/23/2013	AVC OFFICE AUTOMATION		MAINTENANCE AGREEMENTS	Independent School 61733	01.0	00000.0	33000	27000	5630	0000620	13-14		449.31	
08/23/2013					AVC OFFICE AUTOMATION			61733									449.31	
08/23/13	61734	A	08/23/2013	08/23/2013	TECHNOSPEAK		INSTRUCTIONAL SUPPLIES	Culver City High School 61734	01.0	96352.0	71100	85000	4410	4010000	13-14		36,903.65	
08/23/2013					TECHNOSPEAK			61734									36,903.65	
08/23/13	61735	A	08/23/2013	08/23/2013	OFFICE DEPOT		OFFICE SUPPLIES	Purchasing 61735	01.0	00000.0	00000	73000	4350	0005030	13-14		1,500.00	
08/23/2013					OFFICE DEPOT			61735									1,500.00	
08/27/13	61736	C	08/27/2013	08/27/2013	LACOE		CONFERENCE AND TRAVEL	Educational Services 61736	01.0	00000.0	00000	21000	5220	0004000	13-14		266.00	
08/27/2013					LACOE			61736									266.00	
08/27/13	61737	C	08/27/2013	08/27/2013	LACOE		MEMBERSHIPS	Human Resources 61737	01.0	00000.0	00000	74000	5310	0003000	13-14		4,987.80	
08/27/2013					LACOE			61737									4,987.80	
08/27/13	61738	C	08/27/2013	08/27/2013	ASSOCIATION OF CALIFORNIA		MEMBERSHIPS	Human Resources	01.0	00000.0	00000	74000	5310	0003000	13-14		1,121.87	
08/27/2013					ASSOCIATION OF CALIFORNIA												1,121.87	

Stat: P=Pending, A=Active, C=Completed, X=Canceled

* Prior Year Payments

**Board List Purchase Order Report
CULVER CITY UNIFIED SD**

Page No. **8**
Run Date: **08/31/2013**
Run Time: **05:28:00AM**
FY: **13-14**
WEEKLY

Report ID: **LAPO009C**
District: **64444**

Purchase Orders/Buyouts To The Board for Ratification From : **8/18/2013 To 8/31/2013**
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib	Amount	PO Amt
08/27/13	61739	A		08/27/2013	HEALTH DIMENSIONS	EQUIPMENT RENTAL/LEASE 08/27/2013	Human Resources 61739	01.0	00000.0	00000	74000	5610	0003000	13-14		307.50	1,121.87
																307.50	
08/27/13	61740	C		08/27/2013	EDUCATION MANAGEMENT	CONTRACTED SERVICES 08/27/2013	Undistributed FS 61740	13.0	53100.0	00000	37000	5810	0000000	13-14		2,850.00	2,850.00
																2,850.00	
08/27/13	61741	A		08/27/2013	SOLUTION TREE, LLC	CONFERENCE AND TRAVEL 08/27/2013	Educational Services 61741	01.0	00000.0	00000	11100	5220	0004000	13-14		5,032.00	5,032.00
																5,032.00	
08/28/13	61743	A		08/28/2013	HOUGHTON MIFFLIN HARCOURT	BOOKS 08/28/2013	Undistributed SIMC 61743	01.0	63000.0	11100	10000	4110	0000000	13-14		3,068.19	3,068.19
																3,068.19	
08/28/13	61744	A		08/28/2013	PEARSON	BOOKS 08/28/2013	Undistributed SIMC 61744	01.0	63000.0	11100	10000	4110	0000000	13-14		3,644.95	3,644.95
																3,644.95	
08/29/13	61745	A		08/29/2013	CHASE CARD SERVICES	CONFERENCE AND TRAVEL 08/29/2013	Superintendent's Office 61745	01.0	00000.0	00000	71000	5220	0001000	13-14		910.00	910.00
																910.00	
08/29/13	61746	A		08/29/2013	LAKESHORE LEARNING	INSTRUCTIONAL SUPPLIES 08/29/2013	Linwood Howe 61746	01.0	00000.0	00000	27000	4350	2020001	13-14		487.88	487.88
																487.88	
08/29/13	61747	A		08/29/2013	LAKESHORE LEARNING	INSTRUCTIONAL SUPPLIES 08/29/2013	Ei Rincon Elementary 61747	01.0	07395.0	11100	10000	4310	2040000	13-14		363.05	363.05
																363.05	
08/29/13	61748	A		08/29/2013	LASERCARE	REPAIRS - OTHER	Culver City High School	01.0	96352.0	71100	10000	5630	4010000	13-14		479.43	479.43

* Prior Year Payments

Stat: P=Pending, A=Active, C=Completed, X=Canceled

Board List Purchase Order Report
CULVER CITY UNIFIED SD

Report ID: LAPO009C
 District: 64444
 Purchase Orders/Buyouts To The Board for Ratification From : 8/18/2013 To 8/31/2013
 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

Page No. 9
 Run Date: 08/31/2013
 Run Time: 05:28:00AM
 FY: 13-14
WEEKLY

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Schl/Loc	BP	Distrib	Amount	PO Amt
08/29/13	61749	A		08/29/2013	AVC OFFICE AUTOMATION	MAINTENANCE AGREEMENTS	61748 Culver Park High School	01.0	07395.0	32000	10000	5630	5010000	13-14		503.23	479.43
08/29/13	61750	A		08/29/2013	DOCUMENT TRACKING	CONTRACTED SERVICES	61749 Special Projects	01.0	30100.0	00000	27000	5810	0004030	13-14		8,845.00	503.23
08/29/13	61751	A		08/29/2013	RENAISSANCE LEARNING, INC.	SUBSCRIPTIONS	61750 Culver City Middle School	01.0	07395.0	11100	10000	4310	3010000	13-14		859.00	8,845.00
08/29/13	61752	A		08/29/2013	HARLAND TECHNOLOGY	MAINTENANCE AGREEMENTS	61751 Culver Park High School	01.0	07395.0	32000	27000	5630	5010000	13-14		707.00	707.00
08/29/13	61753	A		08/29/2013	COMPLETE BUSINESS SYSTEMS	OFFICE SUPPLIES	61752 Linwood Howe	01.0	00000.0	00000	27000	4350	2020001	13-14		1,482.57	1,482.57
08/29/13	61754	A		08/29/2013	CULVER CITY BUS LINES	CONTRACTED SERVICES	61753 Transportation/Home to School	01.0	00000.0	00000	36000	5890	0005500	13-14		1,500.00	1,500.00
08/29/13	61757	A		08/29/2013	CDW-G	COMPUTER SUPP/EQUIP	61754 Technology	01.0	00000.0	00000	77000	4410	0005020	13-14		2,787.53	2,787.53
08/30/13	61763	A		08/30/2013	BRAINPOP	INSTRUCTIONAL SUPPLIES	61757 Culver City Middle School	01.0	00000.0	16003	10000	4310	3010000	13-14		1,195.00	1,195.00
08/30/13	61764	A		08/30/2013	LACOE-AVID	CONFERENCE AND TRAVEL	61763 Culver City High School	01.0	40350.0	00000	27000	5220	4010000	13-14		400.00	1,195.00

Stat: P=Pending, A=Active, C=Completed, X=Canceled

* Prior Year Payments

**Board List Purchase Order Report
CULVER CITY UNIFIED SD**

Report ID: LAP009C
District: 64444

Purchase Orders/Buyouts To The Board for Ratification From :
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

8/18/2013 To 8/31/2013

Page No. 10
Run Date: 08/31/2013
Run Time: 05:28:00AM
FY: 13-14
WEEKLY

Change		Distrib														
PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Amount	PO Amt
08/30/13	61765	A	08/30/2013	08/30/2013	DELL COMPUTER CORP.	OFFICE SUPPLIES	61764	01.0	00000.0	00000	77000	4350	0005020	13-14	908.24	400.00
08/30/2013								LACOE-AVID							908.24	
08/27/13	62575	A	08/27/2013	08/27/2013	CENTER FOR AUTISM & RELATED	NONPUBLIC SCHOOLS SERVICE	62575	01.0	65000.0	57500	11800	5880	0004040	13-14	70,849.00	70,849.00
08/27/2013								CENTER FOR AUTISM & RELATED DISORDERS							70,849.00	
08/27/13	62576	A	08/27/2013	08/27/2013	RESOURCES IN AUTISM, INC.	NONPUBLIC SCHOOLS SERVICE	62576	01.0	65000.0	57500	11800	5880	0004040	13-14	231,726.00	231,726.00
08/27/2013								RESOURCES IN AUTISM, INC.							231,726.00	
08/27/13	62577	A	08/27/2013	08/27/2013	STAR OF CALIFORNIA	NONPUBLIC SCHOOLS SERVICE	62577	01.0	65000.0	57500	11800	5880	0004040	13-14	135,874.00	135,874.00
08/27/2013								STAR OF CALIFORNIA							135,874.00	
08/29/13	62578	A	08/29/2013	08/29/2013	BEHAVIORAL INTERVENTION	NONPUBLIC SCHOOLS SERVICE	62578	01.0	65000.0	57500	11800	5880	0004040	13-14	221,653.00	221,653.00
08/29/2013								BEHAVIORAL INTERVENTION SPECIALISTS							221,653.00	
08/29/13	62579	A	08/29/2013	08/29/2013	ECHO HORIZON SCHOOL	NONPUBLIC SCHOOLS SERVICE	62579	01.0	65000.0	57500	11800	5880	0004040	13-14	60,262.00	60,262.00
08/29/2013								ECHO HORIZON SCHOOL							60,262.00	
08/30/13	62580	A	08/30/2013	08/30/2013	INSTITUTE FOR THE REDESIGN OF	NONPUBLIC SCHOOLS SERVICE	62580	01.0	65000.0	57500	11800	5880	0004040	13-14	73,385.00	73,385.00
08/30/2013								INSTITUTE FOR THE REDESIGN OF LEARNING							73,385.00	
08/29/13	62581	A	08/29/2013	08/29/2013	STEP BY STEP EARLY CHILDHOOD	NONPUBLIC SCHOOLS SERVICE	62581	01.0	65000.0	57500	11800	5880	0004040	13-14	36,168.00	36,168.00
08/29/2013								STEP BY STEP EARLY CHILDHOOD DEV. PGRM							36,168.00	
08/29/13	62582	A	08/29/2013	08/29/2013	WESTVIEW SCHOOL	NONPUBLIC SCHOOLS SERVICE	62582	01.0	65000.0	57500	11800	5880	0004040	13-14	145,475.00	145,475.00

Stat: P=Pending, A=Active, C=Completed, X=Canceled

* Prior Year Payments

**Board List Purchase Order Report
CULVER CITY UNIFIED SD**

Report ID: LAPO009C
 District: 64444
 Purchase Orders/Buyouts To The Board for Ratification From : 8/18/2013 To 8/31/2013
 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

Page No. 11
 Run Date: 08/31/2013
 Run Time: 05:28:00AM
 FY: 13-14
WEEKLY

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib	Amount	PO Amt
08/26/13	62622	A		08/26/2013	COLLAGE DANCE THEATRE	CONTRACTED SERVICES 08/26/2013	62582 Educational Services 62622	WESTVIEW SCHOOL 01.0	90126.0	11100	10000	5850	0004000	13-14		15,000.00	145,475.00
08/26/13	62623	A		08/26/2013	PATHWAYS SPEECH & LANGUAGE	CONTRACTED SERVICES 08/26/2013	62623 Special Education 62623	01.0	65000.0	57520	11360	5850	0004040	13-14		6,975.00	
08/26/13	62624	A		08/26/2013	SPLASH FOR SPEECH	CONTRACTED SERVICES 08/26/2013	62624 Special Education 62624	01.0	65000.0	57520	11360	5810	0004040	13-14		12,040.00	12,040.00
08/26/13	62625	A		08/26/2013	SANDRA K. MAESHIRO	CONTRACTED SERVICES 08/26/2013	62625 Undistributed Se.Lpa 62625	01.7	33270.0	50500	22000	5850	0000000	13-14		25,000.00	25,000.00
08/26/13	62626	A		08/26/2013	SANDRA K. MAESHIRO	CONTRACTED SERVICES 08/26/2013	62626 Undistributed Se.Lpa 62626	01.7	33270.0	50500	22000	5850	0000000	13-14		25,000.00	25,000.00
08/23/13	62627	A		08/26/2013	CHARLES STROLE, LMFT	CONTRACTED SERVICES 08/23/2013	62627 Undistributed Se.Lpa 62627	01.7	33270.0	50500	22000	5850	0000000	13-14		18,000.00	18,000.00
08/26/13	62628	A		08/26/2013	LARA MARSHALL LISBE	CONTRACTED SERVICES 08/26/2013	62628 Undistributed Se.Lpa 62628	01.7	33270.0	50500	22000	5850	0000000	13-14		18,000.00	18,000.00
08/26/13	62629	A		08/26/2013	LARA MARSHALL LISBE	CONTRACTED SERVICES 08/26/2013	62629 Undistributed Se.Lpa 62629	01.7	33270.0	50500	22000	5850	0000000	13-14		18,000.00	18,000.00
08/26/13	62630	A		08/26/2013	ZOOGA YOGA LLC	CONTRACTED SERVICES		01.0	00000.0	16002	10000	5850	3010000	13-14		2,170.00	

Stat: P=Pending, A=Active, C=Completed, X=Canceled

* Prior Year Payments

BOARD REPORT

9.4 Certificated Personnel Services Report No. 3

I. Authorization and Ratification of Employment

A. First – Year Probationary Teacher

Effective September 4, 2013

Funding Source: General Fund – Educational Services

Total Cost: \$50,646.00

1. Valencia, Alejandra Teacher on Special Assignment – District Office

B. First – Year Probationary Teacher

Effective September 10, 2013

Funding Source: General Fund

Total Cost: \$17,919.36

1. Ross, Kayoto 40% Japanese Teacher – CCHS

C. Teachers Earning Tenure

Effective August 21, 2013

- | | |
|---------------------|------------------------|
| 1. Deal, Mariah | 9. Novick, Jill |
| 2. Farrar, Courtney | 10. Randall, Diane |
| 3. Hurtado, Raul | 11. Richardson, Daniel |
| 4. Magana, Susy | 12. Romero, Martha |
| 5. Malla, Aravind | 13. Schneider, Chelsea |
| 6. McGuire, Erika | 14. Garcia, Mariah |
| 7. Nakagawa, Kana | 15. Velasco, Margarita |
| 8. Nguyen, Mai | |

D. Temporary Teacher – El Marino

Effective August 22, 2013 through December 20, 2013

Funding Source: General Fund

Total Cost: \$16,895.23

1. Linder, Rebecca 40% Elementary Teacher (Job Share Assignment)

E. Temporary Teacher – Middle School

Effective September 4, 2013 through June 13, 2014

Funding Source: General Fund

Total Cost: \$44,798.40

1. Ogren, Jennifer Language Arts Teacher

BOARD REPORT

9.4 Certificated Personnel Services Report No. 3 – Page 2

I. Authorization and Ratification of Employment – continued

F. Temporary Teachers – Adult School, Under 18 hours per week
Effective September 9, 2013 through June 20, 2014 at current hourly rate of pay
Funding Source: ADA
Total Cost: \$164,621.36

1.	Blum-Mitzman, Rochelle	\$49.76 per hour	16 hours
2.	Horowitz, Rena	\$49.76 per hour	12 hours
3.	Indenbaum, Richard	\$49.76 per hour	12 hours
4.	Katayama, Gary	\$49.76 per hour	12 hours
5.	Moynahan, Daniel	\$49.76 per hour	12 hours
6.	Navas, Sydney	\$49.76 per hour	12 hours
7.	Owens, Janet	\$49.76 per hour	12 hours

G. Temporary Teachers – Adult School, Under 12 hours per week
Effective September 9, 2013 through June 20, 2014 at current hourly rate of pay
Funding Source: ADA
Total Cost: \$34,571.88

1.	Childs, Linda	\$35.87 per hour	2.5 hours
2.	Light, Ruth	\$35.87 per hour	8 hours
3.	Rubin, Barbara	\$49.76 per hour	4 hours
4.	Wheeler, Bradley	\$35.87 per hour	10 hours

H. Teacher on Special Assignment – District Office, ELD Specialist
Effective August 21, 2013 through June 13, 2014 at current rate of pay
Funding Source: AB 1811: EIA – Economic Impact Aid
Total Cost: \$77,713.90

1. Yamakawa, Masakazu

I. Teacher on Special Assignment – District Office, ELD Specialist
Effective August 21, 2013 through June 13, 2014 at current rate of pay
Funding Source: AB 1811: EIA – Economic Impact Aid
Total Cost: \$80,008.30

1. Benitez, Claudia

J. Teacher on Special Assignment – District Office, ELD Specialist
Effective August 21, 2013 through June 13, 2014 at current rate of pay
Funding Source: AB 1811: EIA – Economic Impact Aid
Total Cost: \$79,243.89

1. Greenstein, Pamela

BOARD REPORT

9.5 Certificated Personnel Services Report No. 3 – Page 4

I. Authorization and Ratification of Employment – continued

Q. Regional Occupational Program Instructor – High School, Fall 2013 Session
Effective August 21, 2013 through January 17, 2014 at \$37.69 per hour, not to exceed 460 hours
Funding Source: ROP/CTE
Total Cost: \$17,337.40

1. Brandt, Michael Auto Specialization

R. Regional Occupational Program Instructor – High School, Fall 2013 Session
Effective August 21, 2013 through January 17, 2014 at \$37.69 per hour, not to exceed 600 hours
Funding Source: ROP/CTE
Total Cost: \$22,614.00

1. Kurnarsky, Larry Animation & Digital Photography

S. Regional Occupational Program Instructor – High School, Fall 2013 Session
Effective August 21, 2013 through January 17, 2014 at \$34.79 per hour, not to exceed 560 hours
Funding Source: ROP/CTE
Total Cost: \$19,482.40

1. Caldwell, Marilyn Culinary Arts

T. Regional Occupational Program Instructor – High School, Fall 2013 Session
Effective August 21, 2013 through January 17, 2014 at \$34.79 per hour, not to exceed 560 hours
Funding Source: ROP/CTE
Total Cost: \$19,482.40

1. McMillan, DuBois Office Technology & Web Design

U. Substitute Teacher – District
Effective September 5, 2013 at \$127.50 per day on-call, when needed, \$163.20 on 21st day
Funding Source: General Fund

1. Guthrie, Jennifer

V. Substitute Teacher – District
Effective September 9, 2013 at \$127.50 per day on-call, when needed, \$163.20 on 21st day
Funding Source: General Fund

1. Servin, Jennifer

BOARD REPORT

9.6 Certificated Personnel Services Report No. 3 – Page 5

I. Authorization and Ratification of Employment – continued

W. Additional 20% Assignment – Middle School, Extra Period

Effective August 21, 2013 through January 17, 2014 at additional 20% of current rate of pay

Funding Source: General Fund

Total Cost: \$15,389.76

1. Allen, Stanley Social Science \$83.64 per day

X. Extra Assignment – District, ELD Specialist CELDT Testing Preparation

Effective August 7, 2013 through August 9, 2013 at \$35.70 per hour, not to exceed 18 hours per teacher

Funding Source: AB 1811: EIA – Economic Impact Aid

Total Cost: \$1,927.80

1. Benitez, Claudia
2. Greenstein, Pamela
3. Yamakawa, Masakazu

Y. Extra Assignment – District, Professional Development for Induction Teachers

Effective August 21, 2013 through June 13, 2014 at \$35.70 per hour, not to exceed 20 hours per teacher

Funding Source: BTSA

Total Cost: \$2,142.00

1. Fournier, Antoinette
2. Levit, Amy
3. Wilcox, Kelley

Z. Extra Assignment – District, CELDT Testing

Effective August 13, 2013 through August 16, 2013 at current hourly rate based on per diem not not to exceed 24 hours

Funding Source: AB 1811:EIA – Economic Impact Aid

Total Cost: \$5,151.36

1. Benitez, Claudia \$72.47 per hour
2. Greenstein, Pamela \$71.78 per hour
3. Masakazu, Michael \$70.39 per hour

BOARD REPORT

9.4 Certificated Personnel Services Report No. 3 – Page 6

I. Authorization and Ratification of Employment – continued

AA. Extra Assignment – New Teacher Orientation Preparation

Effective August 19, 2013 through August 20, 2013 at current hourly rate based on per diem not to exceed one and one half days

Funding Source: BTSA

Total Cost: \$2,027.70

- | | | |
|----|----------------------|------------------|
| 1. | Fournier, Antoinette | \$76.20 per hour |
| 2. | Levit, Amy | \$74.55 per hour |
| 3. | Wilcox, Kelley | \$74.55 per hour |

BB. Extra Assignment – El Rincon, Olweus Anti-Bullying Team

Effective August 21, 2013 through June 13, 2014 at \$35.70 per hour, not to exceed 3 hours per teacher

Funding Source: General Fund

Total Cost: \$214.20

1. Carlan, Marlene
2. Valdovinos, Patricia

CC. Extra Assignment – El Rincon, Leadership Team

Effective August 21, 2013 through June 13, 2014 at \$35.70 per hour, not to exceed 8 hours per teacher

Funding Source: General Fund

Total Cost: \$1,713.60

- | | | | |
|----|------------------|----|---------------------|
| 1. | Ames, Janet | 4. | Kendrick, Marshanne |
| 2. | Di Franco, Diane | 5. | Rezac, Tiana |
| 3. | Fitts, Julie | 6. | Schuler, Carrie |

DD. Extra Assignment – El Rincon, Chorus Director

Effective August 21, 2013 through June 13, 2014 at \$1,239.00 stipend

Funding Source: General Fund

Total Cost: \$1,239.00

1. Knight, Benjamin

EE. Extra Assignment – El Rincon, Student Council Coordination

Effective August 21, 2013 through June 13, 2014 at \$35.70 per hour, not to exceed 30 hours

Funding Source: General Fund

Total Cost: \$1,071.00

1. Fitts, Julie

BOARD REPORT

9.4 Certificated Personnel Services Report No. 3 – Page 7

I. Authorization and Ratification of Employment – continued

FF. Extra Assignment – La Ballona, Grade Level Leadership Team
Effective August 20, 2013 through June 13, 2014 at \$35.70 per hour, not to exceed
12 hours per teacher
Funding Source: 50% Title I & 50% Elementary Stipend
Total Cost: \$3,855.60

- | | | | | | |
|----|------------------|----|-------------------|----|----------------|
| 1. | Arancibia, Debra | 4. | Mendez-Tobar, Ana | 7. | Shulman, Maria |
| 2. | Coelho, Isabel | 5. | Proctor, Ira | 8. | Uhe, Christina |
| 3. | Jensen, Sara | 6. | Rosales, Susan | 9. | Uyeda, Debby |

GG. Extra Assignment – La Ballona, Star Testing Coordinator
Effective August 26, 2013 through June 13, 2014 at \$35.70 per hour, not to exceed 15 hours
Funding Source: Elementary Stipend
Total Cost: \$535.50

1. TBA

HH. Extra Assignment – La Ballona, Choir Co-Directors
Effective August 26, 2013 through June 13, 2014 at \$1,239.00 stipend
Funding Source: Elementary Stipend
Total Cost: \$1,239.00

- | | | |
|----|-------------------|------------------|
| 1. | Borcherding, Nan | \$619.50 stipend |
| 2. | Mendez-Tobar, Ana | \$619.50 stipend |

II. Extra Assignment – La Ballona, Student Council Advisor
Effective August 26, 2013 through June 13, 2014 at \$35.70 per hour, not to exceed 15 hours
Funding Source: Elementary Stipend
Total Cost: \$535.50

1. TBA

JJ. Extra Assignment – La Ballona, Student Study Team Coordinator
Effective August 26, 2013 through June 13, 2014 at \$35.70 per hour, not to exceed 15 hours
Funding Source: Elementary Stipend
Total Cost: \$535.50

1. Shulman, Marcia

BOARD REPORT

9.4 Certificated Personnel Services Report No. 3 – Page 8

I. Authorization and Ratification of Employment – continued

**KK. Extra Assignment – Middle School, Coaching
Effective November 21, 2013 through March 8, 2014 at stated stipend
Funding Source: Coaching and Special Assignments
Total Cost: \$1,858.00**

- | | | | |
|----|-----------------|---------------------------------|------------------|
| 1. | Garcia, Richard | Girls' B Level Basketball Coach | \$929.00 stipend |
| 2. | Guthrie, Donald | Girls' A Level Basketball Coach | \$929.00 stipend |

**LL. Extra Assignments – Middle School, Coaching
Effective September 4, 2013 through November 16, 2013 at stated stipend
Funding Source: Coaching and Special Assignments
Total Cost: \$2,787.00**

- | | | | |
|----|----------------|---------------------------------|------------------|
| 1. | Balogun, Tayo | Cross-Country Co-Ed Team Coach | \$929.00 stipend |
| 2. | Siegal, Martin | Girls' A Level Volleyball Coach | \$929.00 stipend |
| 3. | Sablan, Angelo | Girls' B Level Volleyball Coach | \$929.00 stipend |

**MM. Extra Assignment – High School, Special Assignments
Effective August 26, 2013 through June 13, 2014 at stated stipend
Funding Source: General Fund
Total Cost: \$12,475.00**

- | | | | |
|----|------------------|---------------------------------|--------------------|
| 1. | Carter, Daniel | Speech & Debate Coordinator | \$2,616.00 stipend |
| 2. | Davis, Alexander | Robotics Coordinator | \$1,422.00 stipend |
| 3. | Fien, Pennie | Yearbook Coordinator | \$2,867.00 stipend |
| 4. | Owens, Andrew | Mock Trial Coordinator/Coach | \$2,476.00 stipend |
| 5. | Valverde, Carlos | Associated Student Body Advisor | \$3,094.00 stipend |

**NN. Extra Assignment – High School, Nurse Department Chair
Effective August 26, 2013 through June 13, 2014 at \$800.00 stipend
Funding Source: General Fund
Total Cost: \$800.00**

- | | | | |
|----|----------------|--|--|
| 1. | Castro, Dianna | | |
|----|----------------|--|--|

**OO. Extra Assignment – High School, ROP/Department Chair
Effective August 21, 2013 through June 13, 2014 at \$1,080.00 stipend
Funding Source: LACOROP/CTE
Total Cost: \$1,080.00**

- | | | | |
|----|---------------|--|--|
| 1. | White, Marcos | | |
|----|---------------|--|--|

BOARD REPORT

9.4 Certificated Personnel Services Report No. 3 – Page 9

I. Authorization and Ratification of Employment – continued

PP. Extra Assignment – High School, Detention Coverage

Effective August 26, 2013 through June 13, 2014 at \$35.70 per hour, not to exceed 4 hours per week – teachers to take turns per week

Funding Source: General Fund

Total Cost: \$5,200.00

- | | | |
|------------------------------|---------------------------|-----------------------|
| 1. Bakunin, John | 29. Laetz, Diane | 57. Schulte, Penny |
| 2. Beckendorf, Wendy | 30. Lejevardi, Sohayla | 58. Shakeri, Paige |
| 3. Brandt, Michael | 31. Lezak, Vivian | 59. Simons, Margaret |
| 4. Butler, Alexis | 32. Long, Raymond | 60. Snyder, Jamie |
| 5. Caldwell, Marilyn | 33. Malla, Aravind | 61. Snyder, Rachel |
| 6. Carter, Daniel | 34. Marsh, Micheal | 62. Spano, Anthony |
| 7. Cordell, Felicia | 35. Mc Cabe, Ann | 63. Sullivan, Bryan |
| 8. Crespo, Carmen | 36. McGuire, Erika | 64. Ta, Jenny |
| 9. Davis, Alex | 37. McMillan, DuBois | 65. Tano, Keao |
| 10. De Armond, Melanie | 38. Mielke, David | 66. Tarvyd, Katherine |
| 11. Dennis, Darrin | 39. Minguet, William | 67. Taylor, Molly |
| 12. Diaz, Carina | 40. Montero, Jose | 68. Thomas, Ollie |
| 13. Dien, Jerod | 41. Mortenson, Curtis | 69. Valverde, Carlos |
| 14. Doan, Andrew | 42. Nguyen, Mai | 70. Varlotta, Kathryn |
| 15. Ensley, Robin | 43. Nolan, Kelly | 71. Velasco, Carolyn |
| 16. Fien, Pennie | 44. Northington, Patricia | 72. White, Marcos |
| 17. Fontijn, Mariah | 45. Novick, Jill | 73. Wisner, Craig |
| 18. Gatz, Laureen | 46. Owens, Andrew | 74. Wong, Justin |
| 19. Gilbert-Rolfe, Genevieve | 47. Peacock, Brandy | 75. Wright, Jahmal |
| 20. Gomyo, Chiaki | 48. Penman, Januari | 76. Yen, Joan |
| 21. Goodin, Edward | 49. Pernoon, Farhang | 77. Yokogawa, Valerie |
| 22. Greenberg, Denise | 50. Plotnik, Lucas | |
| 23. Gyepes, Kendra | 51. Pollman, Steven | |
| 24. Hanks, Doyle | 52. Prieto, Richard | |
| 25. Hatanaka, Kristin | 53. Rodriguez, Luis | |
| 26. Kinsella, Rebekah | 54. Salter, Thomas | |
| 27. Kochevar, Jennifer | 55. Sanderson, Judy | |
| 28. Kurnarsky, Larry | 56. Schueler, Susan | |

BOARD REPORT

9.4 Certificated Personnel Services Report No. 3 – Page 10

II. Location Transfers

1. Diamond, Kimberly
From: Linwood E. Howe
Specialized Academic Instructor – SDC
To: El Marino 40%/El Rincon – 60%
Specialized Academic Instructor – RSP

2. Hanks, Doyle
From: Middle School, English Teacher
To: High School, English Teacher

III. Increase in Hours/Percent of Assignment

1. Blum-Mitzman, Rochelle
Adult School Teacher
From: 15.5 hours per week
To: 18 hours per week

2. Capillo, Brianna
Language Arts Teacher
From: 80% Assignment
To: 100% Assignment

3. Katayama, Gary
Adult School Teacher
From: 11 hours per week
To: 12 hours per week

4. Light, Ruth
Adult School Teacher
From: 7 hours per week
To: 8 hours per week

IV. Leaves

1. Indenbaum, Richard
Adult School Teacher
Personal Leave of Absence Without Pay
Effective September 9, 2013 through
December 13, 2013

V. Resignations

1. Hoebink, Robert
Adult School Teacher
Effective September 1, 2013
Reason: Retirement

RECOMMENDED MOTION: That approval be granted for Certificated Personnel Services Report No. 3

Moved by:

Seconded by:

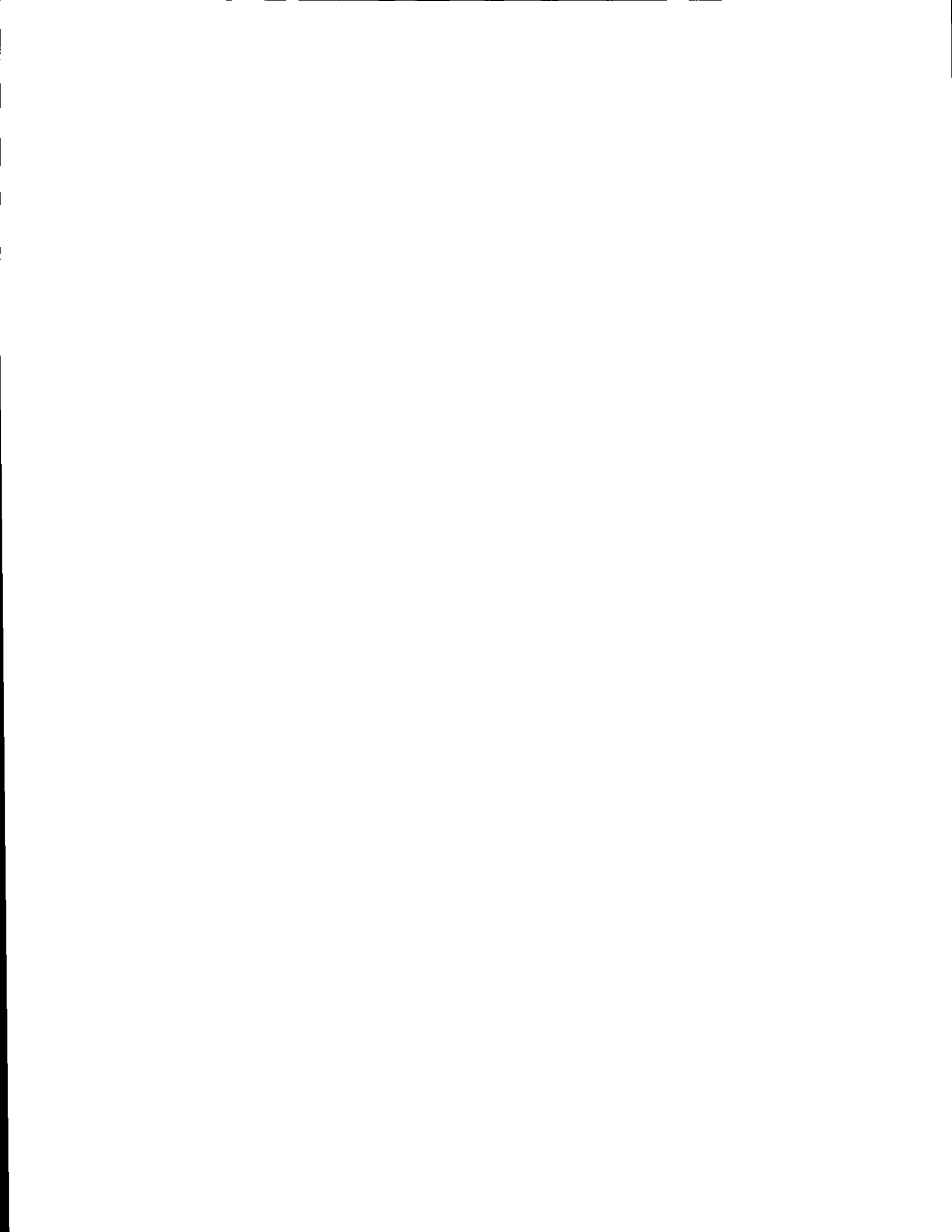
Vote:

BOARD REPORT

9.4 **Financial Implication for Certificated Services Report No. 3**

Total Fiscal Impact per Funding Source:

AB 1811: EIA – Economic Impact Aid	\$ 401,727.45
ADA	\$ 199,193.24
BTSA	\$ 37,691.25
Coaching & Special Assignments	\$ 4,645.00
Elementary Stipend	\$ 4,773.30
General Fund	\$ 469,202.30
General Fund – Educational Svcs.	\$ 50,646.00
Los Angeles County Regional Occupational Program(LACOROP)	\$ 101,856.40
Title I – Part A	\$ 1,927.80



BOARD REPORT

9.5 Financial Impact for Classified Personnel Services Report No. 3

Total Funding Fiscal Impact:

Adult School Total:	\$251.46
Child Development Total:	\$8,984.25
Food Services Total:	\$3,410.95
General Fund Total:	\$41,034.12 \$14.90 per hour, as needed \$14.43 per hour, as needed \$14.13 per hour, as needed
La Ballona Booster Club Total:	\$11,157.12

BOARD REPORT

9.5 Classified Personnel Services Report No. 3

I. Authorization, Approval & Ratification of Employment

A. Child Development

1. Reed, Angela
Instructional Assistant – Child Development
Child Development
16.5 hours per week, school year
Funding Source: Child Development
Effective September 11, 2013
Range 11 – \$13.75 per hour
Total Cost: \$8,984.25

B. Clerical & Fiscal

1. Contreras, Cynthia
Senior Office Assistant
El Rincon
8 hours per day, 10.5 months per year
Funding Source: General Fund
Effective September 16, 2013
Range 19 – \$3,465.63 per month
Total Cost: \$36,389.12
2. Gomez, Patricia
Substitute Clerk Typist
District Office
Funding Source: General Fund
Effective September 3, 2013
Hourly, as needed – \$14.43 per hour

C. Food Services

1. Cervantes, Esperanza
Food Service Assistant
Food Services – Extra Assignment
Not to exceed 1.9 hours per day, school year
Funding Source: Food Services
Effective September 9, 2013 through
December 20, 2013
Range 6 – \$12.23 per hour
Total Cost: \$1,649.83
2. Juarez, Karen
Food Service Assistant
Food Services-El Rincon – Extra Assignment
Not to exceed 2 hours per day, school year
Funding Source: Food Services
Effective September 6, 2013 through
December 20, 2013
Range 6 – \$12.23 per hour
Total Cost: \$1,761.12

BOARD REPORT

9.5 Classified Personnel Services Report No. 3 – Page 2

I. Authorization, Approval & Ratification of Employment – continued

D. Instructional Assistants

1. Carrillo, Maritza
Substitute Instructional Assistant
District Office
Funding Source: General Fund
Effective September 4, 2013
Hourly, as needed – \$14.13 per hour
2. Kohler, Allison
Substitute Instructional Assistant
District Office
Funding Source: General Fund
Effective September 4, 2013
Hourly, as needed – \$14.13 per hour
3. Markey, Madonna
Substitute Instructional Assistant
District Office
Funding Source: General Fund
Effective September 4, 2013
Hourly, as needed – \$14.13 per hour
4. Perry, Brittney
Substitute Instructional Assistant
District Office
Funding Source: General Fund
Effective September 4, 2013
Hourly, as needed – \$14.13 per hour
5. Rodriguez, Cecilia
Substitute Instructional Assistant
District Office
Funding Source: General Fund
Effective September 6, 2013
Hourly, as needed – \$14.13 per hour
6. White III, Daniel
Substitute Instructional Assistant
District Office
Funding Source: General Fund
Effective September 4, 2013
Hourly, as needed – \$14.13 per hour

BOARD REPORT

9.5 Classified Personnel Services Report No. 3 – Page 3

I. Authorization, Approval & Ratification of Employment – continued

D. Instructional Assistants – continued

7. Moreno, Fabiola
Short-Term Instructional Assistant – Bilingual
La Ballona
3.9 hours per day, school year
Funding Source: La Ballona Booster Club
Effective September 11, 2013 through
June 13, 2014
Range 16 – \$14.90 per hour
Total Cost: \$11,157.12
8. Lopez, Jose
Instructional Assistant
Adult School – Extra Assignment –
ESL Placement Exams
Not to exceed 9 hours
Funding Source: Adult School – 231:ESL
Effective September 3, 2013 through
September 5, 2013
Range 17 – \$18.52 per hour
Total Cost: \$166.68
9. Chavez, Miranda
Substitute Instructional Assistant
Adult School – Extra Assignment –
ESL Placement Exams
Not to exceed 3 hours
Funding Source: Adult School – 231:ESL
Effective September 4, 2013
Hourly, as needed – \$14.13 per hour
Total Cost: \$42.39
10. Wang, Qian
Substitute Instructional Assistant
Adult School – Extra Assignment –
ESL Placement Exams
Not to exceed 3 hours
Funding Source: Adult School – 231:ESL
Effective September 4, 2013
Hourly, as needed – \$14.13 per hour
Total Cost: \$42.39

BOARD REPORT

9.5 Classified Personnel Services Report No. 3 – Page 4

I. Authorization, Approval & Ratification of Employment – continued

E. Maintenance

1. Carstafnur, Brandon
Substitute School Custodian
Maintenance, Operations & Transportation
Funding Source: General Fund
Effective September 16, 2013
Hourly, as needed – \$14.90 per hour

F. Coaches

1. Herrera, Lino
Temporary Boys' Soccer Coach
Middle School
Funding Source: General Fund - Athletics
Effective November 21, 2013 through
March 8, 2014
Stipend of \$929.00
2. Herrera, Christina
Temporary Girls' Soccer Coach
Middle School
Funding Source: General Fund - Athletics
Effective November 21, 2013 through
March 8, 2014
Stipend of \$929.00
3. Rodriguez, Marco
Temporary Boys' Basketball Coach
Middle School
Funding Source: General Fund - Athletics
Effective November 21, 2013 through
March 8, 2014
Stipend of \$929.00
4. Silva, Austin
Temporary Boys' Lacrosse Coach
Middle School
Funding Source: General Fund - Athletics
Effective March 11, 2014 through
May 15, 2014
Stipend of \$929.00
5. Wagner, Nick
Temporary Boys' Football Coach
Middle School
Funding Source: General Fund - Athletics
Effective September 4, 2013 through
November 16, 2013
Stipend of \$929.00

BOARD REPORT

9.5 Classified Personnel Services Report No. 3 – Page 5

II. Authorization, Approval & Ratification of Unpaid Personal Leave of Absence

1. Jaffe, Kyrin
Instructional Assistant – Special Education IIA
El Rincon
6 hours per day, school year
Funding Source: General Fund – Special Ed
Effective October 20, 2013 through
December 20, 2013
Range 16 – \$18.01 per hour

III. Authorization, Approval & Ratification of Resignations

1. Perez, Alexis
Substitute Food Service Assistant
Food Services
Accepted position outside of district
Funding Source: Food Services
Effective August 26, 2013
Hourly, as needed – \$11.69 per hour

RECOMMENDED MOTION: That approval be granted for Classified Personnel Services Report No. 3

Moved by:

Seconded by:

Vote:

BOARD REPORT

9/10/13

10.1

10.1 CCUSD On-Line Academy Presentation

Ms. Veronica Montes, Principal, Culver Park High School and Culver City Adult School, and Mrs. Allison Pryharski, CCUSD Academy Teacher, will give a presentation on the new academy school.

Welcome to the

CCUSD iAcademy

A Blended Learning School



www.ccusd.org/iacademy

**Veronica Montes
Principal**

**Allison Pryharski
Lead Teacher**

iAcademy Goals

Give CCUSD families an educational choice

- **Serve students in grades K-12**
- **Provide a full-time program**
- **Offer supplemental classes for:**
 - **Advanced Placement (grades 9-12)**
 - **Credit recovery (grades 9-12)**
 - **World Languages (grades K-12)**
 - **Remediation (grades K-12)**
 - **Enrichment (grades K-12)**

Enrollment Process

- Step 1 – Complete & Submit Initial Forms
 - Academy Intake Form
 - Parent Questionnaire
- Step 2 – Attend Program Orientation
- Step 3 – Attend Class Orientation
- Step 4 – Complete & Submit Enrollment Packet
 - Includes all District registration forms

Timeline

July/August 2013

- Administrator and teacher training
- Facilities modifications
- Build Website

September/October 2013

- Administrator and teacher training
- Facilities modifications continue
- Open House/Informational nights

September 12th, October 3rd, October 17th

Timeline Continued

September/October 2013 continued

- Enroll fulltime K-8
- Ongoing training

November/December 2013

- Continue enrollment
- Initiate WASC, NCAA and A-G process

January/February 2014 and beyond

- Continue enrollment
- Launch supplemental classes
- Expand to grades 9-12

Website

Browser address bar: https://www.ccusd.org/apps/pages/index.jsp?uREC_ID=224274&uREC_ID=495050

Page title: Culver City Unified School ...

Page content: Suggested Sites | <http://www.ccaaa.org-pdf...> | California Adult Ed Online... | Google | Web Slice Gallery | Page | Safety | Tools

CCUSD Academy

Informational OPEN HOUSE

- (See calendar link for more information)
- September 12, 2013, 6:00 p.m. to 6:30 p.m.**
- October 3, 2013, 6:00 p.m. to 6:30 p.m.**
- October 17, 2013, 6:00 p.m. to 6:30 p.m.**

August 2013

Dear Prospective Parents and Students,

Welcome to the 2013-2014 school year and thank you for your interest in the Culver City Unified School District's newest school, the CCUSD iAcademy.

This exciting new school is built on the premise that "one size doesn't fit all." We know that not all students thrive or reach their full potential in a traditional comprehensive school. The CCUSD iAcademy offers a different structure, learning philosophy, and academic emphasis to accommodate different student needs, interests, and learning styles while honoring the unique needs of our community.

The goal of the CCUSD iAcademy is to serve students in grades K-12, offering both a full-time program and supplemental instruction. However, in order to build a program with a solid foundation, we will initially offer full-time instruction to students in grades K-8. Later in the year, the program will expand to include the supplemental component and grades 9-12.

The CCUSD iAcademy will ultimately serve students in kindergarten through 12th grade by using a blended educational model that will combine independent study through technology with both site-based and home-school learning. Our new school will include a full-time and part-time pathway that is accessible to students year round, twenty-four hours a day, and seven days a week. The program will target students from the gifted and talented education programs to students in need of academic intervention and remediation. With a

- Calendar
- FAQ's
- Registration Documents
- Links
- Kids Q & A about School Life
- Photo Album
- Community Based Learning/Field Trips
- Staff

100% 7:00 PM 9/5/2013

Navigation icons: Home, Back, Forward, Stop, Refresh, Print, Search, etc.

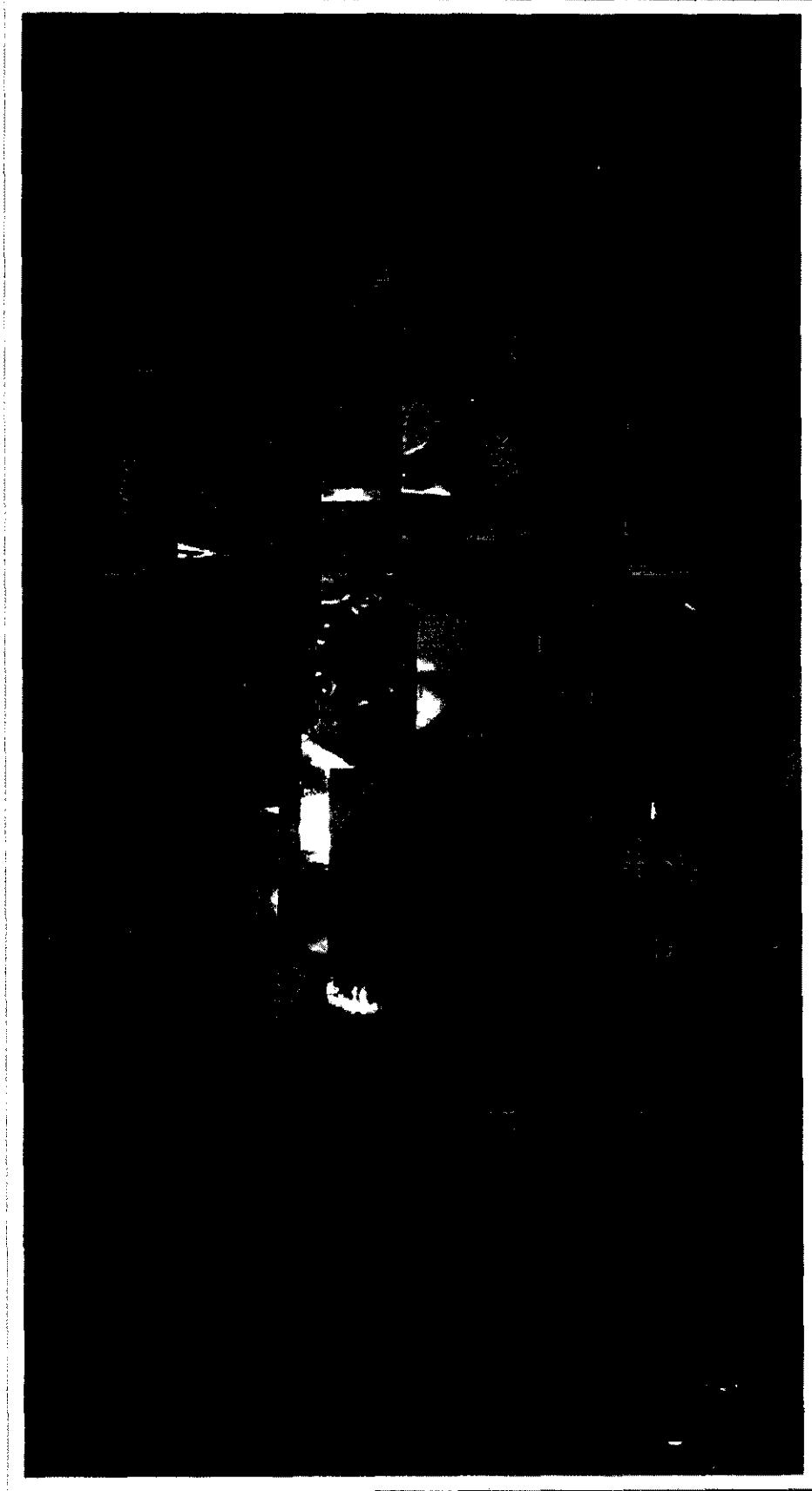
Curriculum

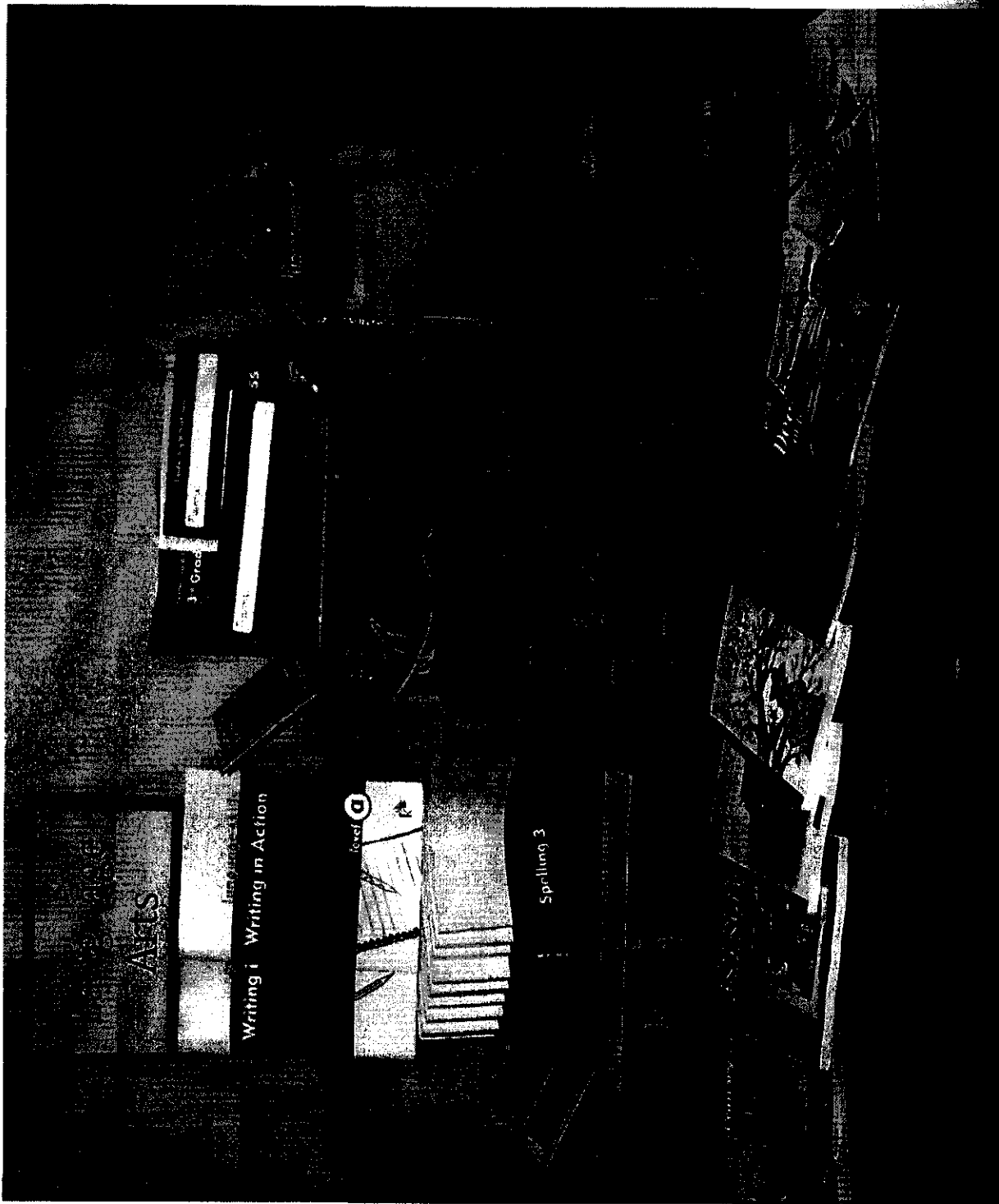
- **K¹²**
 - Grades K-8
 - Blended online and offline learning
 - Mastery-based courses in English, math, science, history, music, and art
- **Aventa**
 - Grades 9-12
 - Core subjects & AP
 - 42 electives
 - Credit recovery
- **Middlebury**
 - Grades 3-12
 - 6 World Languages



K12.com Curriculum

Sample 3rd Grade Materials Kit





ALBERTS

Writing 1 Writing in Action

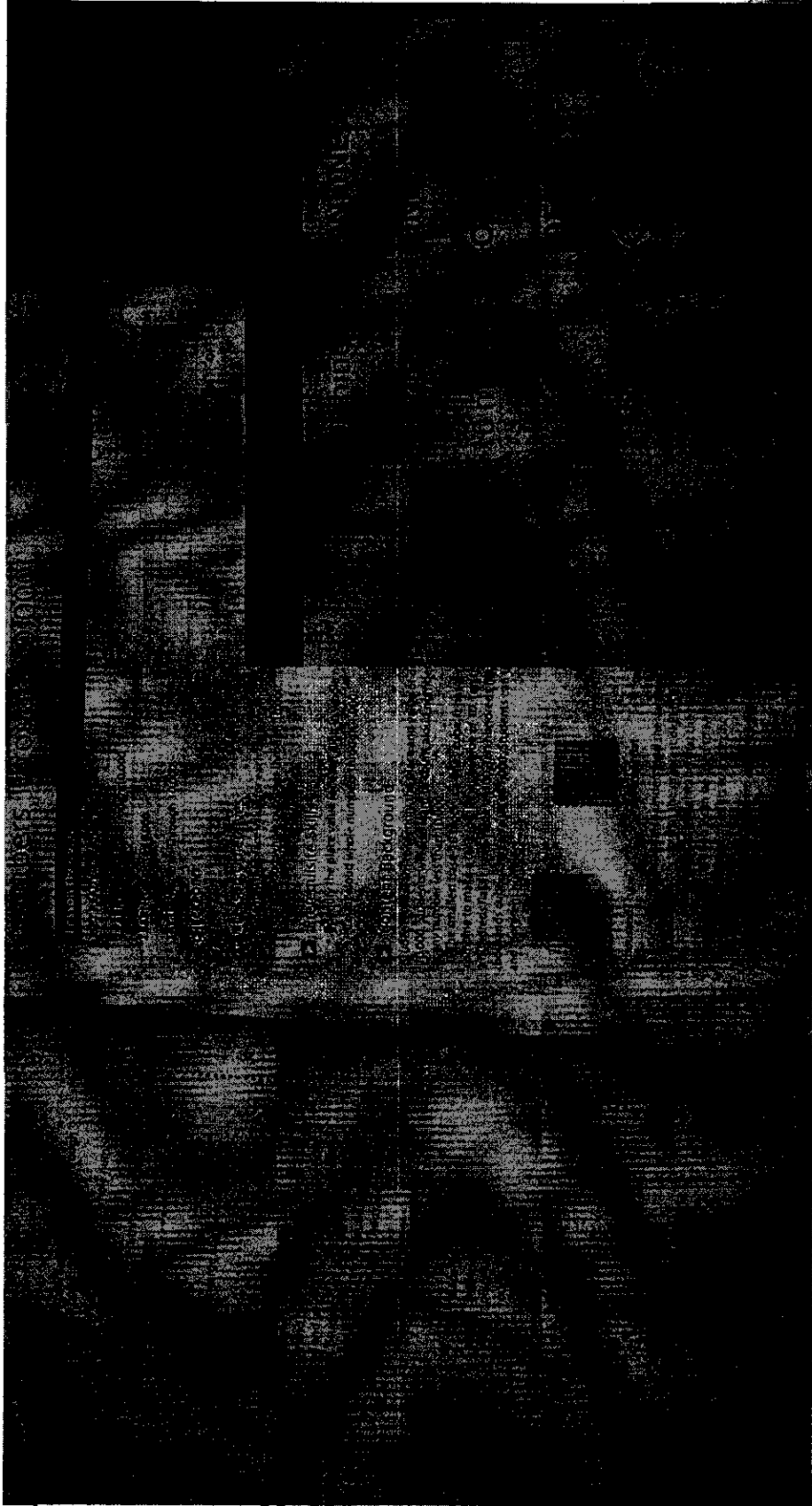
3rd Grade

55

Level G

Spelling 3

Learning Coach Textbook Guide



Partners in Education

Roles

- Student
- Learning Coach = Parent (K-8)
- Mentor = CCUSD staff (9-12)
- Lead Teacher
- Principal
- CCUSD

THANK YOU

For more information, contact

Veronica Montes, Principal
veronicamontes@ccusd.org

Allison Pryharski, Lead Teacher
allisonpryharski@ccusd.org

9/10/13
10.2

BOARD REPORT

10.2 Staff Welcome Back to School Video – “The Power of US”

As a kickoff for our CCUSD Inspired Living Health and Wellness/Welcome Back Day Celebration, we produced a video that highlights our wonderful Family of Schools, students and staff.

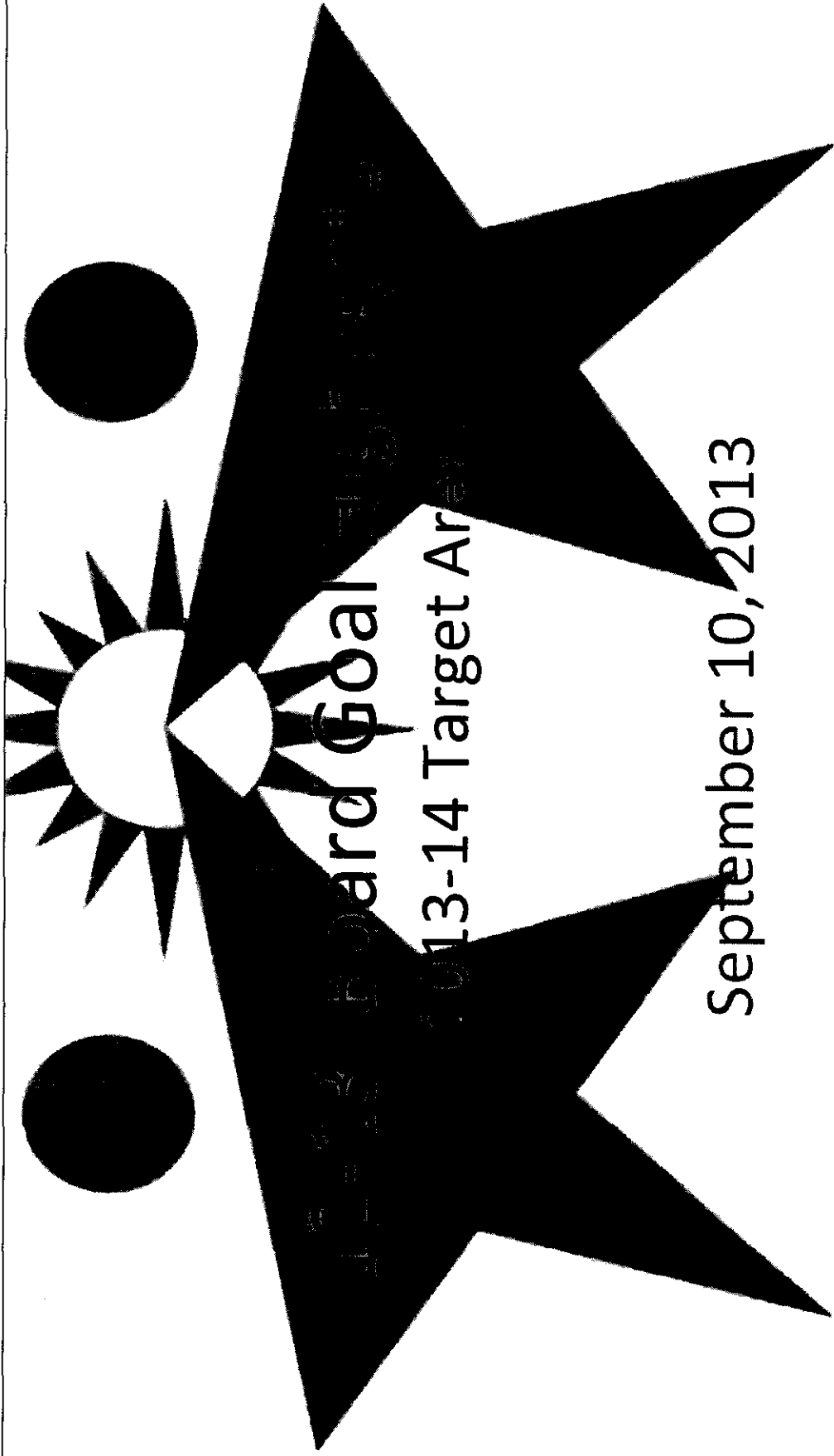
12.1 Presentation of 2012-2013 Unaudited Actuals

The 2012-2013 Unaudited Actuals will be presented under separate cover by Mr. Sean Kearney, Director of Fiscal Services.

BOARD REPORT

12.2 2012-2013 Board Goals Update and 2013-2014 Areas of Focus

District staff will highlight progress and accomplishments aligned with the 2012-13 Board Goals. The Board Goals will be presented in three main categories: 1) Student Success; 2) Resourceful and Responsible and Family Engagement; and 3) Community and District Partnerships. Staff will introduce 13-14 areas of focus (also aligned with the same three categories).



Cullver City Board Goal

2013-14 Target Area

September 10, 2013

CULLVER CITY

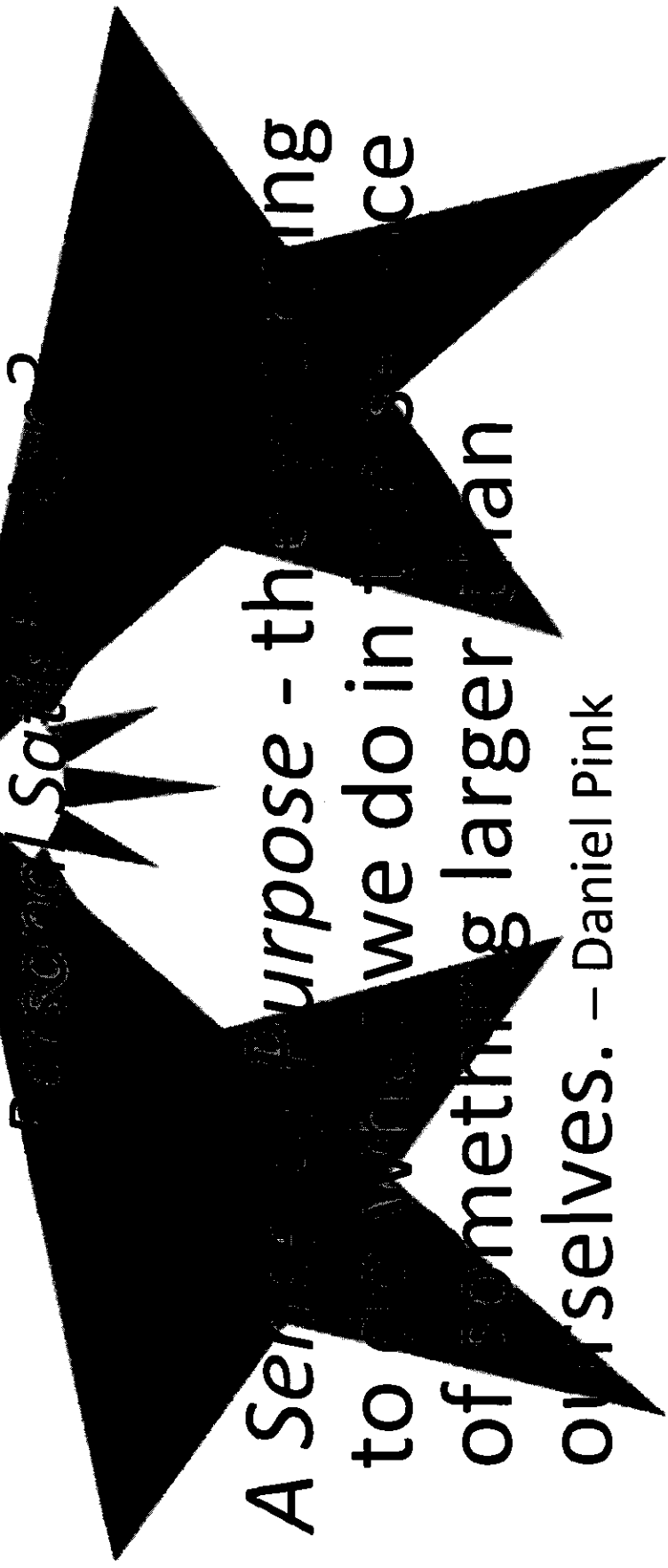
ccUSD: A Family of Schools! Clarity, Clarity, Clarity



CLARITY.
UNIFIED SCHOOL DISTRICT

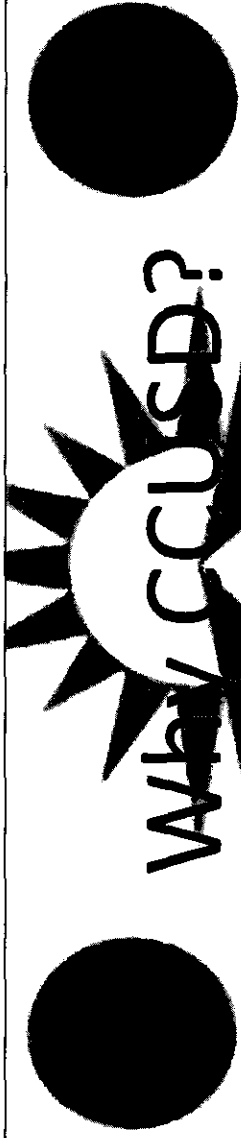


So What Inspires Us to Happiness and
Personal Satisfaction?



A Sense of Purpose - the meaning we find in the things we do in life - is more important than anything else we can do for ourselves. - Daniel Pink

CULLVER CITY



Why CCUSD?

purpose

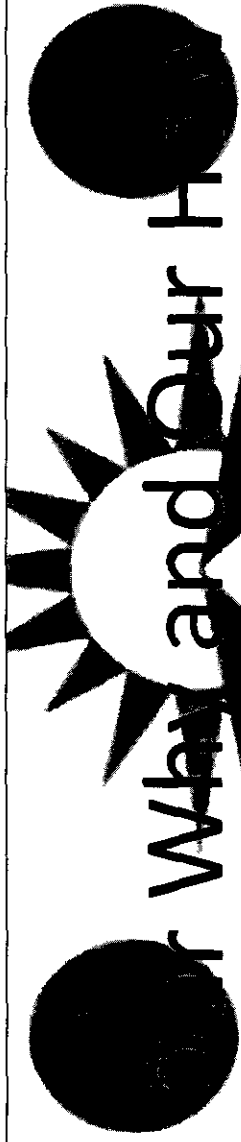
- Why do we exist?
- What is our cause?
- Why do we matter?
- What difference do we make?

Why does anyone care?
CULVER CITY

TO REACH HIGH LEVELS OF
LEARNING FOR ALL STUDENTS.

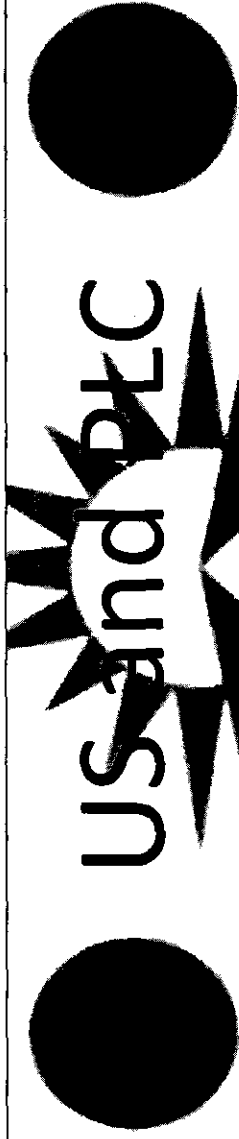
ALL LEARN. EVERY. DAY.

NO EXCEPTIONS! TY



Success for All! Takes US ALL!

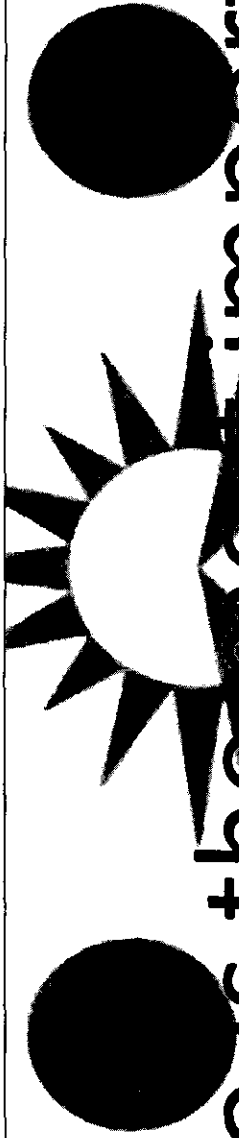
CULLVER CITY



**Trustees of community trust,
founded on mutual respect,
connected by caring, reliability,
and a commitment to a
common, larger cause."**

- Blankstein, 2004

CULLVER CITY



Who is the most important

person in class?

EVERYONE.

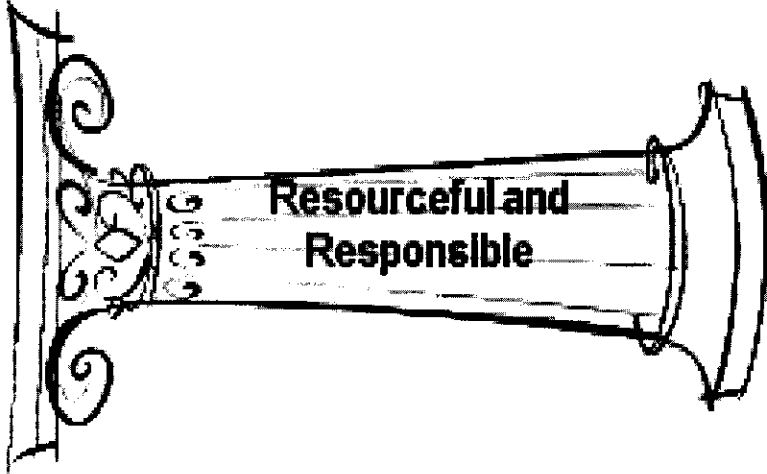
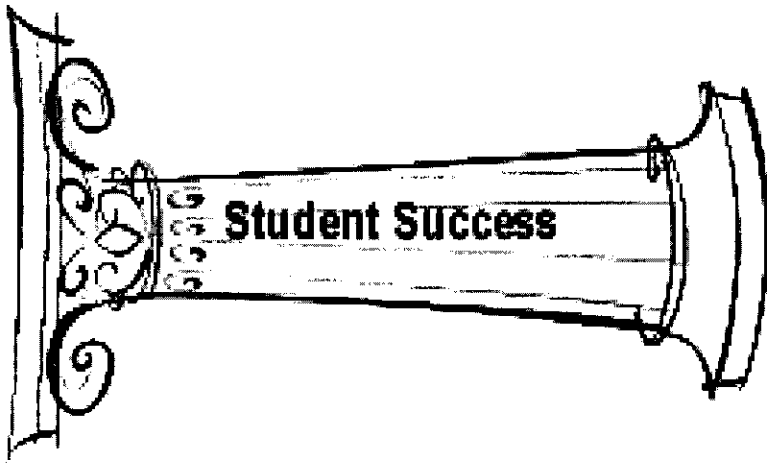
CULTURE CITY



There is no

CULLVER CITY

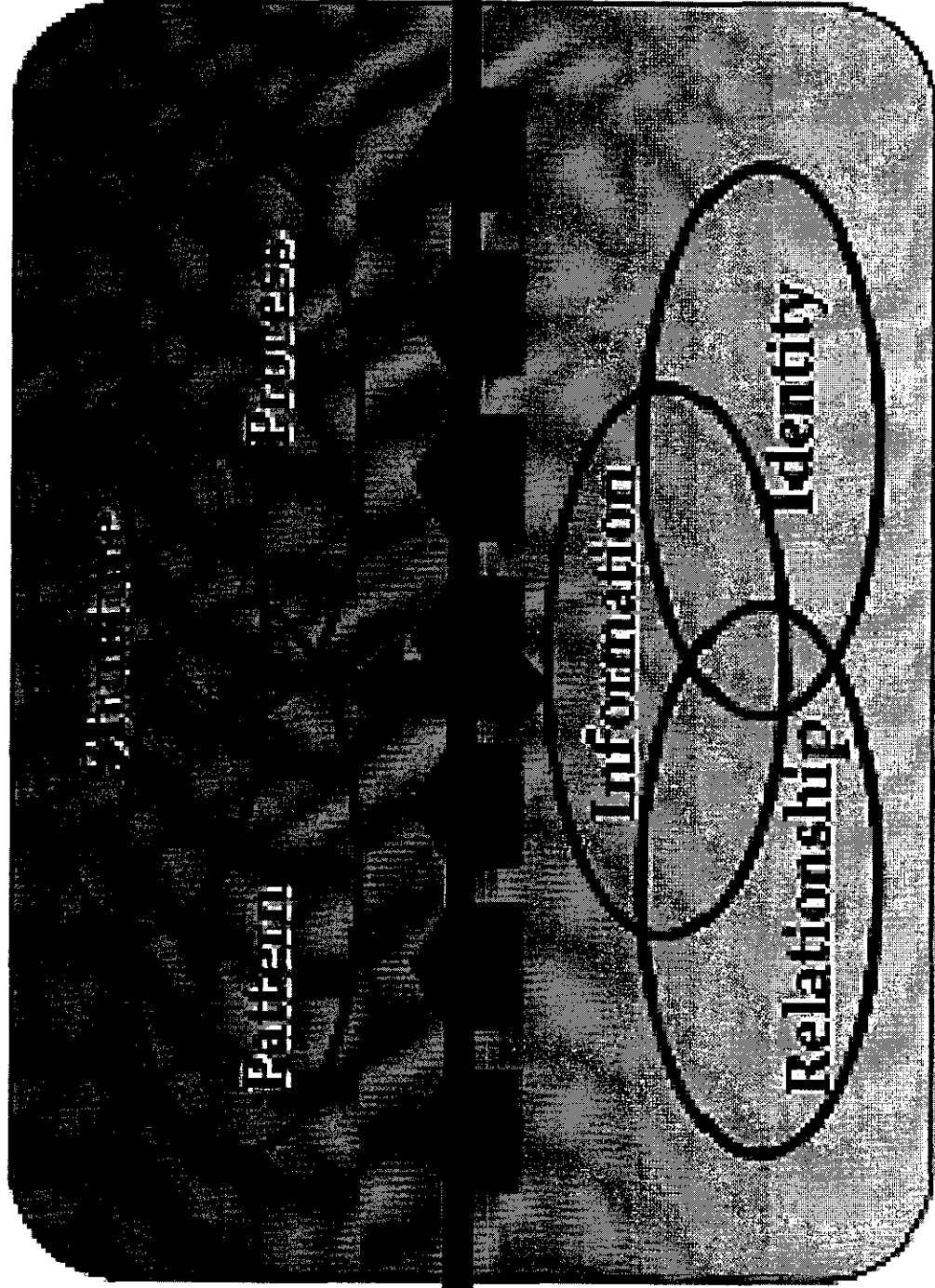
All Means All



Highly Collaborative Culture and Trust

CULVER CITY

CCUSD: Compelling and Compliant
"Above AND Below the Green Line"



The System

Student Success 12-13

(Board Goals: Student Success Learning/Academics)

Compliant/Action Track: Evidence-Based, Systemic Support for ALL Students

Compelling Track: Clarity of Purpose and Practice: *The Education of All Students Must Be Our Primary Focus*

Evidence of Progress:

- Linwood Howell State Title Academic Achievement Awards
- CCHS Recognized for Countering State and National Achievement Gap Trends
- Added Core Subject at UCVS: Spanish
- K-12 Planning and Alignment Efforts : Continuation of Added Programs for 7th in 13-14 and Planning through 16
- Deeper Analysis of 6-12 Programming; Multiple Board Presentations and Basic Outline for 13-14 and 14-15

Targeted Interventions/Student Support for Students Not Meeting Standard

- Expansion and Enhancement of Success Maker at all Elementary Schools and MS
- Expansion of SSR/Intervention Block at GEMS
- Implementation of New Math Support at CCHS
- CASI Support for Targeted EL Students (before school)
- Math Support Class – Computer Based Curriculum (Math “plus” – not a pull out or alternative Math option) **SCHOOL DISTRICT**

COLUMBIAN CITY

Student Success 12-13

Evidence of Progress Continued:

- Meeting the Needs of the Whole Child to Ensure ALL Children's Success (Addressing All Variables that Impact Student Learning)
 - Back Packs for Kids (Focus on Families on Weekends)
 - Free Summer Lunch Program
 - Creation of Culture Code (Rights for Success, etc.)
 - Re-Established the Family Resource Center at La Ballona
 - Added Nurse on Site
 - Created District Health Services Committee- Strengthen Partnerships with Health Center and Venice Family Clinic
 - Further Enhancement of Voc. Opportunities for All Students
- System-Wide, Aligned Professional Development
 - High Engagement Strategies
 - Direct Instruction – CCMS
 - Positive Behavior Intervention Systems
 - Olweus Anti-Bullying
 - Support for our EL Students: Projects STELLAR and OPAL Training (Teachers and Administrators)
 - Principal (PLC) Walk-Through Protocol
 - Transition to Common Core – Understanding, Readiness, and Implementation Planning
 - Collaboration and Systemic Response When Students Don't Learn District Wide Training with Teams from Every School Site (Mike Mattos, Professional Learning Communities and Response to Intervention)
- Development of CCUSD Partnership with Union Leaders, Board Representative and District Team (Supt/HR/Business) Developed Core Principals including "We Will Not Let Each Other Fail"

Resourceful and Responsible 12-13

(Board Goals: Budget and Resource Development)

Compliant Track: Targeted, Transparent, Values-Based Investments

Compelling Track: Shared and Aligned Investments of Our Values, Purpose and

Resources

Evidence of Progress

- Solar and Athletic Projects Underway/Nearly Completed
- Elevators have been installed in DSA (recent approval will generate a plan for installation)
- Feasibility Study for Robert Frost Completed
- Completed District Wide Needs Assessment
- Initiated Exploration of Future Bond/Ballot Measure
- District Wide Summer Projects Plan in Progress
- Addressed Immediate Needs Throughout the Year (Safety, Frost Seating, Lighting, Culver Park, etc.)
- Master Facility Planning in Progress: Needs Assessment by Project, Scope and Category; Preparations for Next Steps/Future Ballot Measure
- Monthly Budget Updates – Detailed Presentations

CULVER CITY DISTRICT

Resourceful and Responsible 12-13

(Board Goals: Budget and Resource Development)

Evidence of Progress: **Continued**

- **Balanced Budget:** After Years of Deficit Spending and Large Increases to our Fund Balance, we will have a Balanced Budget in 12-13
- **Budget Review/Analysis of Expenditures and Revenue:** Adults can't do Actuals
- **Audit of Special Projects/STC/PA Impact Completed**
- **Highly Effective Reporting**
- **Critical Investments**
 - Compensation for All Employees
 - Additional Programming and Staffing for 13-14 (Music, TOSA's, Immersion Course, Family Resource Room at La Ballona, Etc.)
- **Pro-Active Communication/Action:**
 - Monitoring of Prop 30 Implications
 - Analysis of Impact of Local Control Funding Formula
 - Re-development Monies, Projections, Etc.
 - Potential/State Funding for Capital Projects
 - Formal Response and Challenge to LACOE re: ROP Funding

QUINCY CITY
UNIFIED SCHOOL DISTRICT

Family Engagement, Community and District Partnerships 12-13

(Community Relationships/Partnerships)

Compliant/Action Track Partnerships for All CCUSD Students

Compelling Track: Whole Child, Whole Community, Whole Education is a Collaborative Effort

Among Students, Staff, Faculty and Community

Evidence of Results

- New/Enhanced Partnerships
 - Double Tree Residences
 - Culver Hotel
 - Beautification of El Estacion (Socorro Double Tree, District, Assistant)
 - Health Services Committee (District, Community, Health Partners)
 - Culver City Police Department (Watch DOGS, Active Shooter, Shared Message)
 - LMU/Cotsehn/CMAST: Math Coaches (Fully Funded) at Two Elementary Schools, Middle School and High School
 - LMU – Early Teacher Prep Partnership (Early Engagement of Education Students on Campus)
 - Re-Connected with Regular Meetings with City (CCUSD – CC Liaison Meetings)
 - UCLA/LMU – Math and Science Professional development for teachers and programs/labs for students)

- Whole Child, Whole Community: Multiple District-City Wide Meetings; Shared Vision, New Partners and focus on Meeting the Needs of the Whole Child (Safe, Connected, Healthy, Cared For, Challenged and Empowered)
- Immediate Impacts: Back Pack for Kids, Summer Lunch Program Partners and Volunteers, Family Resource at La Ballona, Culture of Cooperation

Student Success 13-14

Compliant/Action Track: Evidence-Based, Systemic Support for ALL Staff and Students

- Targeted, Data Driven Intervention for Students Who Struggle
- Focused Professional Development for Successful Systems: Highly Effective Teams Systemic Response for Students With Barriers to Learning
- Systemic and Collaborative Focus on "The Four Questions"
- Collaborative Education Engagement and Implementation of
- Common Core

Compelling Track: Clarity of Purpose and Practice: The Education of All Students Must Be Our Primary Focus

- Success for All Takes US ALL!
- Ensuring High Levels of Learning for ALL Students: No Exceptions
- Multiple Pathways to Success for All Students
- A Successful Child is Whole: **WELLNESS CITY**
- Safe, Challenge, Connected, Cared For, Healthy and Hopeful
- Whole Child, Whole Adults Investing in Individual and Organizational Health and Wellness

Resourceful and Responsible 13-14

Compliant Track: Targeted, Transparent, Values-Based Investments, Strategic Plan for Facility Needs

- Collaborative and Timely Process for Budget Planning
- Education and Implementation of Local Control Funding Formula
- Partner with Stakeholders for Enhanced Resourcefulness
- Successful Completion of Current Capital Project's Facility Plan
- Development and Implementation of a Master Facility Plan

Compelling Track: Shared and Aligned Investments of Our Values, Purpose and Resources

- Success for All Takes US ALL
- All Investments Align with Our Fundamental Purpose to Ensure High Levels of Learning for ALL Students
- Build on our Culture of Needs-Based, Transparent Investment of Resources
- Partners in Advocacy for CCUSD Children, Staff and Community
- Purpose Driven Priorities, Investments and Efficiencies

Family Engagement, Community and District

Partnerships 13-14

Compliant/Action Track: Partnerships for ALL CCUSD Students and Staff

▶ Deepening Whole Community/Whole Child Focus

Ongoing Recruitment and Enlistment of Community Partners

Seek Additional Partnerships to Enhance Student Pathways

Active Engagement of Community in Master Facility Planning

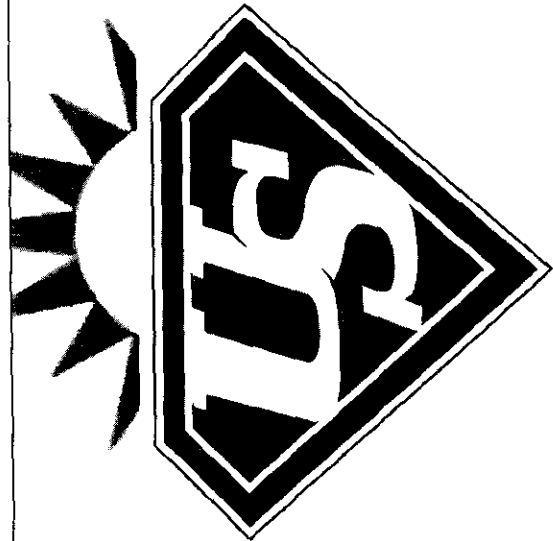
Compelling Track:

Success for All Takes US ALL!

CU Whole Child/Whole Community

Trusting Relationships within Schools and Community

CCUSD: A Family of Schools! The Power of USC T



CC

SD

Success for All!

Takes US ALLI!
CULLVER CITY

BOARD REPORT

**09/10/13
14.1a**

14.1a Approval of Revised Superintendent Contract

The revisions to employment contract for David LaRose are submitted for formal approval by the Board.

RECOMMENDED MOTION: That the Board approves the revisions to the amended employment contract for David LaRose as Superintendent for the Culver City Unified School District as presented.

Moved by:

Seconded by:

Vote:

**CONTRACT FOR EMPLOYMENT OF
SUPERINTENDENT
BETWEEN
CULVER CITY UNIFIED SCHOOL DISTRICT
AND
DAVID LaROSE**

THIS CONTRACT FOR EMPLOYMENT (“AGREEMENT” or “CONTRACT”) is hereby made and entered into effective this *July 1, 2013* by and between the Governing Board of the Culver City Unified School District (“Board” or “District”) and David LaRose (“Superintendent”).

NOW, THEREFORE, it is hereby agreed as follows:

I. TERM

- A. The District hereby employs the Superintendent and the Superintendent hereby accepts employment with the District for an initial term commencing *July 1, 2013, and terminating June 30, 2016*, unless sooner terminated as herein provided.

II. DUTIES

- A. The Superintendent shall perform all of his powers and duties in accordance with applicable laws, rules and regulations, including but not limited to the provisions of Education Code Section 35035, the policies adopted by the Board, and the position description for the Superintendent. All powers and duties legally delegated to the Superintendent are to be executed in accordance with the policies adopted by the Board. Acts that require ratification by the Board shall be referred to the Board at the earliest reasonable opportunity.
- B. The Superintendent’s duties and functions shall include the following:
1. Serving as the Chief Executive Officer of the District as described by District Policy. The Superintendent shall be delegated all powers and duties necessary for efficient management and administration of the District to the full extent permitted by law. The Superintendent shall have the authority to organize and arrange the administrative and supervisory staff including instruction, personnel, business and operational affairs, which in his judgment best serve the District. The responsibility for selection, placement and transfer of existing personnel shall be vested in the Superintendent. Employment of new personnel shall be recommended by the Superintendent subject to approval by the Board. In the event the Board does not approve the Superintendent’s personnel recommendations, the Superintendent shall submit an alternative recommendation.

2. Working with the Board, District personnel, parents and the public, to develop short and long-range goals with clear criteria for determining effective achievement and evaluating outcomes.
3. Representing the interests of the Board and the District in day-to-day contact with parents, other citizens, community and governmental agencies.
4. Providing leadership, guidelines and directions to ensure that policies related to curriculum, instruction, pupil personnel services, personnel, budget and business affairs are carried out.
5. Reporting information regularly to the Board regarding student learning and an analysis of student learning and an analysis of student achievement and test scores.
6. Reviewing all policies adopted by the Board and making appropriate recommendations to the Board for addition, deletion or modification.
7. Evaluating employees directly accountable to the Superintendent and overseeing the evaluation of other employees as defined by California law and Board policy.
8. Providing leadership and direction in planning and financing school facilities to meet growth needs.
9. Advising the Board and making recommendations regarding possible sources of funds, which may be available to implement present or contemplated District programs.
10. Endeavoring to maintain and improve his professional competency by all available means, including reading appropriate periodicals and joining and/or participating in appropriate professional associations and their activities.
11. Establishing and maintaining an effective community relations program including effective relationships with the media.
12. Communicating openly, systematically and in a timely manner to the Board, staff and the community, and promptly informing the Board of critical issues or incidents.
13. Providing educational leadership to ensure quality teaching and learning.
14. Performing other duties and functions as assigned or required by the Board.

III. COMPENSATION & BENEFITS

- A. As of July 1, 2013, the Superintendent's annual salary shall be \$193,800 which is reflective of a 2% increase effective August 1, 2012.
- B. The Superintendent's annual salary shall be paid in twelve (12) equal monthly installments.
- C. On and after July 1, 2013, and in lieu of any other salary increase, the Superintendent shall receive the same general across the board percentage increase, along with any generally- applicable one time or off schedule payments, negotiated between the District and its certificated bargaining unit for the 2013-2014 and subsequent school years.
- D. Except as herein provided, any adjustment in salary during the term of this contract shall be only in the form of an amendment and only as mutually agreed to by and between the parties, and shall not operate as a termination of this contract. It is further provided that, with respect to any adjustment in salary, it shall not be considered that a new contract has been entered into or that the termination date of the existing contract has been extended.
- E. The Superintendent shall be provided group medical, dental and life insurance coverage on the same terms as are generally provided to other certificated management personnel of the District, in accordance with Board Policy 4354.
- F. The Superintendent shall be required to render twelve (12) months of full and regular service to the District during each annual period covered by this contract or a portion thereof; provided, however, that the Superintendent shall be entitled to 1.833 vacation days per month with pay, exclusive of holidays defined in Sections 37220 and 37221 of the California Education Code, and any additional local holidays granted by the Board to twelve (12) month certificated management employees of the District.
- Vacation days shall accrue as they are earned. Earned and unused vacation shall be carried over from year to year; provided, however, that in no event shall the Superintendent be entitled to accrue any vacation days in excess of his current accrued total (as of the initial date of execution of this Agreement) plus ten (10) days. Upon separation from the District, the Superintendent shall be compensated for any earned and unused vacation at his then-current per diem rate.
- G. The Superintendent shall be provided with one (1) day per month sick leave of absence, credited in advance for his current year's sick leave entitlement upon initial employment with the District. Earned sick leave may be accrued and accumulated as provided by the Education Code and Board rules and regulations.
- H. Except as herein specified, the Superintendent shall be entitled to other leaves of absence granted by the Board to twelve (12) month certificated management employees of the District, in accordance with AR 4361.2(a).

- I. The District encourages the Superintendent to participate in professional organizations and activities. The District shall pay the Superintendent's membership dues in ACSA (Association of California School Administrators), AASA (Association of American School Administrators), one community service organization, and other relevant local, state, or national organizations as approved by the Board.
- J. The Superintendent shall receive the amount of \$250.00 per month as authorized by Board Policy to cover business expenses incurred in the performance of his duties on behalf of the District.**
- K. Superintendent may attend appropriate professional meetings at the local, county, state and national level, subject to obtaining prior Board approval for attendance at out-of-state meetings, and all actual and necessary expenses of attendance shall be paid by the District.
- L. The Superintendent may engage in outside paid or unpaid professional activities, such as consulting, speaking, and writing, providing such activities do not interfere with the Superintendent's duties. Outside activities, which require the Superintendent to be absent from normal duties, shall be subject to prior Board approval.

IV. EVALUATION

- A. The Board shall at least annually evaluate in writing the performance of the Superintendent and the working relationship between the Superintendent and the Board. This evaluation shall be based upon, but not limited to, the Superintendent's performance of the duties and responsibilities contained in the Superintendent's job description and written goals and objectives for the Superintendent as established by the Board in consultation with the Superintendent. The format of the written evaluation shall be devised by the Board, with input from the Superintendent. The timelines for the evaluation process (including any informal mid-year evaluation meetings) shall be established by the Board, with input from the Superintendent, following execution of this Agreement and thereafter at the beginning of each school year. Board policies and any related regulations concerning the evaluation of management employees shall not apply to the Superintendent.

V. TERMINATION/CONVICTION

- A. The District and Superintendent may, by mutual agreement expressed in writing, terminate this Contract at any time.
- B. The Board unilaterally and without cause may terminate this Agreement and the Superintendent's employment. In consideration of the Board's right to terminate this Agreement without cause, the Board shall pay the Superintendent's then current salary for the remainder of the Agreement, twelve (12) months, or until the Superintendent's STRS retirement is effective, whichever occurs first, consistent with Government Code Sections 53260 and 53261. Upon termination

of this Agreement pursuant to this section, the Superintendent shall continue to receive the medical and dental benefits to which he was previously entitled for the same period of time he continues to receive District-paid salary, or until the Superintendent's District retirement medical and dental benefits become effective, or until the Superintendent finds other employment, whichever occurs first in accordance with Government Code Section 53261.

- C. This Agreement and the services of the Superintendent may be terminated by the Board at any time for a material and substantial breach of this Agreement, or for any of the grounds enumerated under Education Code Section 44932. The Board shall not terminate this Agreement under this section until a written statement of the grounds for termination has first been served upon the Superintendent. In lieu of any other hearing, the Superintendent shall then be entitled to a conference with the Board within ten (10) work days at which time the Superintendent shall be given a reasonable opportunity to address the Board's concerns. The Superintendent shall have the right, at his own expense, to have an attorney/representative of his choice at the conference with the Board.
- D. Notwithstanding any other provision of this Agreement or the policies and regulations of the Board, the Board may elect not to renew this Agreement, and/or not to re-employ the Superintendent upon expiration of this Agreement pursuant to Education Code Section 35031. In such event, the Board shall provide the Superintendent with ninety (90) days written notice in advance of the expiration of her term of employment. If such written notice is not provided, the Superintendent is deemed reemployed for an additional one-year term under the same terms and conditions as set forth in this Agreement. In the event this Agreement is extended for one additional year, any salary increase provided, if any, for that year shall not exceed the limit established by Government Code §§ 3511.1 and 3511.2.
- E. The Superintendent may elect to terminate this Agreement with ninety (90) days notice during the term of the Agreement. Said notice shall be delivered in writing to each member of the Governing Board.
- F. Notwithstanding any other provision of this Agreement, and as mandated by Government Code Section 53243 et seq. (effective January 1, 2012), in the event the Superintendent is convicted of a crime constituting "abuse of office," the Superintendent shall reimburse the District to the fullest extent mandated by Government Code Section 53243 et seq. (i.e. for paid leave, criminal defense expenditures, or any cash settlement). In the event of such conviction, the District shall make no payments barred by Government Code Section 53243 et seq.

VI. MEDICAL EXAMINATION

- A. The Superintendent does hereby agree, if so required by the Board, to have a comprehensive medial examination by a doctor of medicine of the Superintendent's choice not less than once every two years and not more often than once each year. Following such examination, a statement signed by the

physician certifying to the physical competency of the Superintendent shall be filed with the Board President. Such statement shall be treated as confidential information by the Board. The cost of said medical examination and statement shall be borne by the District to the extent not covered by District medical insurance. Nothing herein shall be deemed to waive the physician/patient privilege, which the Superintendent shall have with any physician with whom the Superintendent consults for the purposes of this paragraph and Agreement.

VII. GOVERNING LAW

- A. This contract is subject to all applicable laws of the State of California, the rules and regulations of the California State Board of Education, and the rules and regulations of the Governing Board of the Culver City Unified School District. Said laws, rules and regulations are hereby made a part of the terms and conditions of this contract as though fully set forth herein.

VIII. SAVINGS CLAUSE

- A. If any provisions of this contract are held to be contrary to law by final legislative act or a court of competent jurisdiction inclusive of appeals, if any, such provisions shall not be deemed valid and subsisting except to the extent permitted by law, but all other provisions shall continue in full force and effect.

IX. COMPLETE AGREEMENT

- A. This Agreement is the full and complete agreement between the parties hereto. Any amendment, modifications or variations from the terms of this contract shall be in writing and shall be effective only upon approval of such amendment, modification or variation by the Board and the Superintendent.

IN WITNESS WHEREOF, the parties have entered into this Contract on the date hereinafter set forth.

BOARD OF EDUCATION OF
CULVER CITY UNIFIED SCHOOL DISTRICT

By: _____

By: _____

Dated: _____

Dated: _____

By: _____

By: _____

Dated: _____

Dated: _____

By: _____

Dated: _____

ACCEPTANCE

I hereby accept this Contract of Employment and agree to comply fully with each and every condition thereof, and to fulfill faithfully all of the duties of employment as Superintendent of Culver City Unified School District

Dated: _____

By: _____

David LaRose

BOARD REPORT

9/10/13

14.2a

14.2a Approval is Recommended for the Supplemental Educational Services 2013-2014 Master Contract , pursuant to the No Child Left Behind Act, and Delegation of Authority to Superintendent or his Representative to Enter into Contracts with Supplemental Educational Services (SES) Providers

It is recommended that the Board approve the 2013-2014 Master Contract for use when entering into agreements with Supplemental Educational Services (SES) Providers, as required by the No Child Left Behind Act.

It is also recommended that the Board delegate authority to the Superintendent or Representative, on behalf of the District, to enter into individual supplemental services agreements whereby Supplemental Educational Services (SES) Providers (pursuant to the Master Contract) agree to provide Supplemental Educational Services (SES) to individual District students.

RECOMMENDED MOTION: That the Board approve the Supplemental Educational Services 2013-2014 Master Contract, pursuant to the No Child Left Behind Act, and Delegation of Authority to Superintendent or his Representative to Enter into Contracts with Supplemental Educational Services (SES) Providers.

Moved by:

Seconded by:

Vote:



**CULVER CITY UNIFIED SCHOOL DISTRICT
STATE AND FEDERAL PROGRAMS
SUPPLEMENTAL EDUCATIONAL SERVICES
2013- 2014 MASTER CONTRACT**

Contract No: _____

THIS MASTER CONTRACT ("Contract") is made and entered into on _____, between the Culver City Unified School District (hereinafter referred to as "LEA" [local educational agency] or "District"), a public school district duly operating under the laws of the state of California, and _____, a Supplemental Service Provider (hereinafter referred to as "PROVIDER") for the purpose of providing supplemental services to eligible LEA students. "Eligible students" are those students identified by the District who meet specific requirements under Title I.

WHEREAS, the LEA is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required:

WHEREAS, the LEA is in need of such special services and advice;

WHEREAS, PROVIDER is specially trained and experienced and competent to perform the special services required by the LEA, and such services are needed on a limited basis;

WHEREAS, the No Child Left Behind Act, 20 U.S.C. Section 6316(e) outlines the requirements for supplemental educational services;

WHEREAS, Section 6316(e) (3) of the No Child Left Behind Act mandates that a school district's contract with a provider must include the following:

- a. Requires the LEA to develop, in consultation with parents (and the provider chosen by parents), a statement of specific achievement goals for the student, how the student's progress will be measured, and a timetable for improving achievement, in the case of a student with disabilities, is consistent with the student's Individualized Education Program;
- b. Describes how the student's parents and teacher or teachers will be regularly informed of the student's progress;
- c. Provides for the termination of the agreement if the provider is unable to meet the goals and timetables required;
- d. Contains provision with respect to making payment to the provider by the LEA;
- e. Prohibits the provider from disclosing to the public the identify of any student eligible for, or receiving, supplemental services without the written permission of the parents of such student;

WHEREAS, PROVIDER has been approved by the California State Department of Education and has met the qualifications to be certified as a supplemental service provider; and

WHEREAS, PROVIDER is willing to provide such services to LEA's eligible students if selected by the parents/guardians of eligible students.

THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES CONTAINED HEREIN, it is agreed between the parties as follows:

1. Student Learning Plans

- a. A Student Learning Plan (hereinafter referred to as "SLP") shall be developed by PROVIDER in consultation with parents/guardians and LEA for each LEA eligible student whose parent/guardian elects to receive SES from PROVIDER. This SLP must be submitted to CCUSD two weeks from the date of initial notification or the student will be assigned a new provider. No services to students may commence without an SLP approved and signed by parent/guardian and then approved by the LEA administrator of SES. Any and all changes to the educational program of an LEA student shall be made solely on the basis of a revision to the LEA student's SLP. Changes in any student's SLP may only be made with the written consent of LEA in consultation with parents/guardians. PROVIDER, LEA, or the parents/guardians may request a review of a student's SLP at any time. PROVIDER shall not unilaterally terminate any SLP. PROVIDER shall obtain written permission from LEA before terminating any SLP. *Note: CCUSD requires a meeting between the school, parent, and provider to develop the SLP.*
- b. The SLP shall be prepared pursuant to requirements specified by LEA and will include statements of specific achievement goals for the student, how the student's progress will be measured, and a timetable for achievement that, in the case of a student with disabilities, is consistent with the student's individualized education program.
- c. PROVIDER shall provide to parents and LEA written progress reports pursuant to the requirements specified by LEA. These written progress reports shall be provided to parents, in a language that they can understand, to LEA student's school of attendance on a monthly basis. A copy of the progress reports will be maintained at PROVIDER'S place of business and made available upon request of LEA or student's parents.

2. Parents/Guardianship

For the purpose of the Contract, a parent is the natural or adoptive parent, legal guardian, or a surrogate parent appointed by LEA.

3. Student Records

The term "student record" is defined as any of Provider's records pertaining to the student which, if prepared, owned, or retained by the LEA, would constitute an "education record" under the Family Educational Rights and Privacy Act of 1974 (FERPA) (20 U.S.C. § 1232g) or a "pupil record" under the California Pupil Records Act (Education Code §§ 49060-49078). PROVIDER will maintain an access log delineating date, time, agency, and identity of any individual accessing student records who is not in the direct employ of the PROVIDER. PROVIDER agrees to provide access to and copies of student records to LEA and/or the parents/guardians. PROVIDER shall not allow access to any student record without the written consent of the parent/guardian or LEA, except as required by law. Upon completion or termination of the ISSA or termination of this Contract, PROVIDER shall turn over to LEA all student records for LEA's eligible students to whom PROVIDER has provided services under this Contract.

4. Nondisclosure

The PROVIDER shall not disclose to the public the identity of any student eligible for, or receiving, Supplemental Services without the written permission of the parents/guardians of such student.

5. Access by LEA

PROVIDER shall notify LEA of the location and/or any change in location at which it is providing services to LEA's eligible students. It shall allow access to its facilities for periodic monitoring of each student's instructional program by LEA and shall be invited to participate in the review of each student's progress by LEA. LEA representatives shall have access to observe each student at work, observe the instructional setting, interview PROVIDER, and review each student's progress including the behavior intervention plan, if any.

6. Fingerprints

In accordance with Education Code § 45125.1, PROVIDER shall conduct a criminal background check of its employees and/or subcontractors and, upon receipt of those checks, certify to the LEA that no employee and/or subcontractors of PROVIDER working with students of the school district has been convicted of a violent or serious felony as defined by statutes. The provider will submit to the LEA a copy of the clearance

notification received per employee. PROVIDER shall supply LEA with a list of names of those employees and/or subcontractors who are cleared to work with students of the LEA, a fingerprint certification form will be submitted with monthly invoices and attendance registers.

7. Independent Contractor Status

This agreement is by and between two independent agents and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association. PROVIDER understands and agrees that it shall be responsible for providing its own salaries, payroll taxes, withholding, insurance, workers compensation coverage and all other benefits of any kind, as required by law for its own employees, and assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this agreement.

8. Conflict of Interest:

This Agreement is subject to Board Policy 9270(a) governing conflicts of interest. PROVIDER agrees to furnish to LEA (upon request) a valid copy of the most recently adopted partnership agreements or bylaws of the corporation and also a complete and accurate list of the Governing Board of Directors (or Trustees or Partners) and to timely update said information as changes in such governance occur. PROVIDER shall avoid any actual or potential conflict of interest on behalf of itself or its employees providing services hereunder, including, but not limited, to employment with LEA, including its charter schools.

9. Accident/Incident Report

PROVIDER agrees to submit a written accident report to LEA within 24 hours of an accident or incident when a pupil has suffered an injury, injured another individual, or has been involved in an activity requiring notification of law enforcement or emergency personnel.

10. Discrimination

PROVIDER shall not discriminate on the basis of race, religion, sex, national origin, age, handicap, or sexual orientation in employment or operation of its programs.

11. Child Abuse Reporting

PROVIDER assures LEA that all staff members, including volunteers, are familiar with and agree to adhere to child abuse and/or missing children reporting obligations and procedures under California law, including but not limited to, California Education Code § 49370 and California Penal Code §§ 11166 et seq. PROVIDER agrees to provide annual training to all its employees regarding mandated reporting of child abuse and missing children. PROVIDER agrees that all staff members will abide by such laws in a timely manner. PROVIDER shall, in addition to any other obligation imposed by law, submit immediately by facsimile and mail, within twenty-four (24) hours an accident or incident report to LEA when it becomes aware of circumstances including, but not limited to: allegations of molestation, child abuse, missing children under PROVIDER's supervision.

12. Supplies, Equipment and Facilities

PROVIDER shall be solely responsible for the provision of all appropriate supplies, equipment, and facilities for a pupil as required in his/her ISSA.

13. Inspection and Audit

PROVIDER shall provide access to records or reports, or other matter relating to the Contract, upon request by LEA. Fiscal records shall be maintained by PROVIDER for five (5) years and shall be available for audit.

14. Indemnification

PROVIDER shall defend, hold harmless, and indemnify LEA and its governing board, officers, agents, and employees from and against all liabilities and claims for damage for deaths, sickness, or injury to any person(s) or damage to any property, including, without limitation, all consequential damages and expenses (including attorney fees), from any cause whatsoever arising from or connected with its service hereunder, resulting from the negligence or intentional acts of PROVIDER, its agents, or employees. It is understood and agreed that such indemnity shall survive the termination of this agreement.

LEA shall defend, hold harmless and indemnify PROVIDER and its governing board, offices, agents, and employees from all liabilities and claims for damage for death, sickness, or injury to any person(s) or damage to any property, including, without limitation, all consequential damages and expenses (including attorney fees), from any cause whatsoever resulting from the negligence or intentional acts of LEA, its agents, or employees. It is understood that such indemnity shall survive the termination of this contract.

The District shall not be liable for acts of the students or the student's parent/guardian, family member, etc.

15. Insurance

During the entire term of this agreement and any extension or modification thereof, PROVIDER shall keep in effect a policy or policies of general liability insurance, of at least one million dollars (\$1,000,000.00) for each person and one million dollars (\$1,000,000.00) per occurrence for all damages arising out of death, bodily injury, sickness or disease from any one accident or occurrence, and one million dollars (\$1,000,000.00) per occurrence for all damages and liability arising out of injury to or destruction of property for each accident or occurrence. Not later than the effective date of this agreement, PROVIDER shall provide LEA with satisfactory evidence of insurance, naming LEA as additional insured on the policy, including a provision for a twenty (20) calendar day written notice to LEA before cancellation or material change, evidencing the above specific coverage. The PROVIDER will supply to the LEA with an endorsement page listing the LEA on said endorsement page. The PROVIDER shall, at its own cost and expense, procure and maintain insurance under the Worker's Compensation Law of California, if applicable. LEA reserves the right to revise the requirements of this provision at any time. If LEA determines that additional insurance coverage is necessary, LEA will reopen negotiations with PROVIDER to modify the terms of this agreement.

16. Payment

The LEA shall make payment to the PROVIDER for services required under the SLP. Such services shall be billed on an hourly-rate basis, and shall not exceed **\$599.77 per student**. Provided, further, that in no event shall the LEA incur any obligation or expense to PROVIDER, or be responsible for making any payment to PROVIDER in excess of the applicable State and/or Federal reimbursement limits (currently **\$599.77 per student** for the 2013-2014 school year).

17. Monthly Invoices

PROVIDER shall submit to LEA monthly invoices itemized by name/address of students, service provided and actual number of hours for which services were provided, and amount owed. The PROVIDER shall provide no more than one (1) invoice for each student per month within thirty (30) days of the conclusion of each month. The LEA will not process invoices received more than 30 days after the conclusion of each month, or more than one invoice per month per student. **The provider agrees that any services not invoiced within 30 days after the conclusion of the month in which they were provided will not be billable to the LEA.** All services must be concluded prior to June 1, 2014. Services provided on or after June 1st, 2014 will not be billable to the LEA. Final Invoices shall be submitted to LEA by close of the fiscal year, June 30, 2014. LEA shall process payments to PROVIDER within forty-five (45) days of submission of such invoices, except in those situations identified in Paragraph 19, below.

18. Records of Attendance

PROVIDER shall maintain daily records of student services provided, including the name of student, location and time of service, the name of PROVIDER's employee who rendered the service, and the amount of time of such service. PROVIDER shall provide a copy of such records to LEA monthly attached to the invoice, including parent signatures validating services rendered.

19. Right to Withhold

LEA may withhold payment to PROVIDER, on ten (10) working days written notice of such withholding, when in the opinion of the LEA:

- a. PROVIDER's performance, in whole or in part, either has not been carried out or is insufficiently documented.
- b. PROVIDER has neglected, failed, or refused to furnish information or to cooperate with the inspection, review, or audit of its program, work, or records.

- c. PROVIDER has failed to submit the invoice in a timely manner.
- d. PROVIDER has failed to keep insurance payments.

If LEA gives notice of intent to withhold, PROVIDER shall have fourteen (14) days from the date of receipt of said notice to correct such deficiency.

20. Modifications and Amendments:

This Contract may be modified or amended only by a written document signed by authorized representatives of PROVIDER and LEA. No change in this contract or in the ISSA shall result in a LEA financial obligation to PROVIDER in excess of the State/Federal reimbursement rate per student per year to the LEA.

21. Subcontract and Assignment

PROVIDER shall not subcontract or assign any of the work contemplated under this Contract.

22. Termination

- a. This agreement may be terminated by LEA or PROVIDER at any time. PROVIDER's exercise of its right to terminate this contract shall not alleviate its responsibilities to complete any existing ISSA's. To terminate this Contract, either party shall give twenty (20) calendar days written notice as provided herein prior to the date of the termination. Upon termination without default of PROVIDER, LEA shall pay, without duplication, for all services satisfactorily performed to date of termination,
- b. In consideration of this payment, PROVIDER waives all rights to any further payment or damage. Upon termination, PROVIDER shall turn over to LEA all student records in its possession generated as a result of services rendered under this Contract, possessed by PROVIDER or under its control at the time of termination.
- c. An ISSA may be terminated at any time by the LEA or with the consent of the LEA, including, without limitations in the event that the LEA determines the PROVIDER is unable to meet the goals and timetables required under the ISSA with respect to the subject student. An Individual Supplemental Services Agreement may be terminated by PROVIDER only upon consent of the LEA. An ISSA shall terminate if the student ceases to be enrolled in the District. Upon termination under this paragraph, final payment from LEA will be calculated based upon a prorated calculation of total services actually rendered.

23. Compliance with Laws

During the term of this agreement, PROVIDER shall comply with all applicable federal, State Board of Education, and local statutes, laws, ordinances, rules, and regulations relating to the provision of supplemental services, including securing and maintaining in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this Agreement.

24. Entire Agreement

This Agreement constitutes the entire agreement between LEA and PROVIDER and supersedes any prior or contemporaneous understanding or agreement with respect to the services contemplated.

25. Governing Law

The terms and conditions of this agreement shall be governed by the laws of the state of California with venue in Los Angeles County, California.

26. Severability Clause

If any provision of this agreement is held in whole or in part to be unenforceable for any reason, the remainder of that provision and of the entire agreement shall be severable and remain in effect, to the extent that the intent of the parties can be fulfilled.

27. Notices

Notices required under this Contract shall be valid when mailed first class postage or personally delivered to the following representatives, as indicated below:

Kevin Kronfeld
Coordinator of State and Federal Programs
Culver City Unified School District

4034 Irving Place.
Culver City, California 90232

28. Authorized Representative

Subject to approval by the Culver City Unified School District's Board of Education, persons signing this Contract certify they are the authorized representatives of the respective parties, and are authorized to sign this document. Services are limited to the per student allocation as set by the California Department of Education per No Child Left Behind regulations.

The parties hereto have executed this agreement by and through their duty as authorized agents or representatives. This contract is effective as of the date of the signature of the LEA, and terminates at 4:00 p.m. on June 30, 2014, unless sooner terminated as provided herein.

**Culver City Unified School District
Provider**

Supplemental Educational Services

Signature Date

Signature Date

Kevin Kronfeld, State and Federal Programs
(Type/print Name and Title)

(Type/print Name and Title)

Federal ID

BOARD REPORT

**09/10/13
14.3a**

14.3a Approval of 2012-2013 Unaudited Actuals

The State of California requires all school district governing boards to approve the unaudited actual financial report by September 15th of each year. Under AB 1200, the District is required to submit this information for all funds in SACS format.

Recommended Motion: That the Governing Board of Culver City Unified School District approve the 2012-2013 Unaudited Actuals Financial Report as presented.

Moved by:

Seconded by:

Vote:

BOARD REPORT

9/10/13

14.3b

14.3b Approval of Addendum to Architectural Agreement with Westberg+White Architects

In order to reimburse Westberg+White Architects for the funds they expended to provide the District with a revised second set of architectural drawings to submit to the DSA for the final scope of the Athletic Facilities Project, approval is needed for an amendment to the existing agreement.

RECOMMENDED MOTION: That the Board of Education for Culver City Unified School District authorize the Assistant Superintendent of Business Services to execute the amended agreement as presented.

Moved by:

Seconded by:

Vote:

CULVER CITY UNIFIED SCHOOL DISTRICT

Westberg + White Architectural Services and Billing Reconciliation

Event	Cost Estimate	Adjustments	W+W Fee Basis	
Original Contract Signed	\$ 6,650,000		\$ 420,280	\$ 420,280 Original Fee
District instructs W+W to meet with our coaches to add their "wish lists" to the project scope. W+W prepares and submits larger scope plans which are approved by DSA	\$ 8,300,000		\$ 420,280	
Balfour Beatty prepares line-item cost analysis of revised scope	\$ 13,700,000		\$ 420,280	
District instructs W+W to devise a Change Order that will split the project into two separate portions, with one portion that will cost \$4,850,000, which is what we have on hand for the project. W+W reduces their fee due to less construction	\$ 4,850,000	\$ (39,820)	\$ 380,460	
W+W incurs \$90,143 in additional expenses (staff time, structural engineering services, ADA access engineering, etc.) as a result of being asked to split the project into two DSA parts	\$ 4,850,000	\$ 90,143	\$ 470,603	\$ 470,603 Final Fee
*Proposed Amendment =				\$ 50,323
<i>*The above figure reimburses W+W for their up-front costs in submitting the \$4.85 million athletic field project to DSA.</i>				

BOARD REPORT

9/10/13

14.3c

14.3c Approval of Agreement between Culver City Unified School District and School Innovations and Achievement (SIA)

In order to file our mandated cost reimbursement claims for the year just ended, 2012-13, we need to approve the annual contract with School Innovations and Achievement (SIA). SIA is the acknowledged leader in mandated cost claim filing and has been filing the District's claims for the past several years. We have negotiated an additional service component for the current 2013-14 year, at no additional cost to the District above the base contract amount, for helping us develop and maintain the necessary compliance documentation for the new Mandated Cost Block Grant program. This program provides us with an annual reimbursement claim amount that does not require us to file for the claims within the scope of the Block Grant, but does guarantee us an annual cash payment.

RECOMMENDED MOTION: That the Board of Education for Culver City Unified School District approve the attached agreement with School Innovations and Achievement.

Moved by:

Seconded by:

Vote:



MANDATEPREP® SERVICES AGREEMENT
Between
SCHOOL INNOVATIONS & ACHIEVEMENT, INC.
And
CULVER CITY UNIFIED SCHOOL DISTRICT

THIS AGREEMENT, dated September 3, 2013 (the "Agreement") is made by and between Culver City Unified School District ("District"), and School Innovations & Achievement, Inc., a California corporation ("SI&A"), each being a "Party" and collectively the "Parties".

RECITALS

WHEREAS, District is authorized to retain consulting services to assist District in the preparation and filing of reimbursement claims for the costs of the Mandate Reimbursement Process Program, legislatively mandated by the State of California ("State"), and SI&A is qualified to perform such services; and

WHEREAS, it is necessary and desirable that SI&A be retained by District for the purpose of performing consulting services;

AGREEMENT

NOW, THEREFORE, the Parties agree as follows:

1. **Agreement Period.** The Agreement period begins July 1, 2013 (the "Effective Date") and will automatically expire on June 30, 2014 (the "Expiration Date").
2. **Services.**

Description of Services. SI&A agrees to provide District the following consulting services ("Services") during the Agreement Period:

(a) **Prepare and file (based on information provided by District):**

- (1) 2012/2013 reimbursement claims;
- (2) Late and amended 2011/2012 reimbursement claims; and
- (3) Newly claimable programs approved by the Commission on State Mandates ("Commission") if the filing deadline is within the Agreement Period;

(b) Hold training sessions for District's staff during the Agreement Period, as necessary or appropriate (as reasonably determined by SI&A);

- (c) Monitor District's 2013/2014 mandated cost tracking systems;
- (d) Research and assist District with data collection for test claims approved by the Commission during the Agreement Period;
- (e) Serve as a liaison with the State Controller's Office and Commission regarding (i) statewide cost estimate request responses, and (ii) general questions from the State Controller's Office;
- (f) Provide representation of District with respect to any State audit of claims that were prepared and submitted with SI&A's assistance pursuant to this Agreement, unless prior to claim submission SI&A advised District that SI&A would not provide audit assistance, due to potentially unresolved audit issues (such as documentation or data problems) or claim rejection concerns; and
- (g) Conduct interviews with District staff and document District processes regarding mandates encompassed in the block grant so that recommendations may be made by SI&A to assist the District in maintaining a defensible audit position.

3. **District's Obligations.**

3.1 **District Responsibilities and Obligations.** District shall be responsible for the following: (a) ensuring District has record retention policies sufficient to maintain original documentation used in support of claims (for audit or examination by any State or regulatory agency); and (b) maintaining original supporting documents for a period of four (4) years after the State's first payment of the claim; and (c) District shall provide SI&A all records and information relevant to any claim in a timely manner and contact information for District's personnel to whom SI&A may direct inquiries. District understands and agrees that the results of SI&A's inquiries, the documentation obtained from District and other corroborating information may be used by SI&A for filing and/or supporting the reimbursement claims, or responding to audits or investigations.

3.2 **Claim Approval.** Upon presentation of a claim for District's approval, District agrees to review the claim and respond to SI&A by either: (a) certifying to SI&A, under penalties of perjury, that the time, costs and other data collected by District and furnished to SI&A in support of the claim are true and correct; or (b) provide SI&A with notice specifying why the foregoing certification may not be true. All notices and certifications must comply with the requirements of Section 4 of the Standard Terms and Conditions.

4. **California False Claims Act.** District acknowledges that reimbursement claims filed under this Agreement constitute "claims" under the California False Claims Act (California Government Code Section 12650, et seq.) ("False Claims Act") and consequently, District, its employees, contractors and other persons acting on its behalf, may be subject to the provisions of the False Claims Act. Among other things, the False Claims Act imposes liability for treble damages, penalties and costs of civil recovery actions upon persons who "knowingly" present or cause to be presented false claims, or who "knowingly" make or cause to be made false records or statements in support of a claim. Under the False Claims Act, "knowingly" means that a person,

with respect to information, has actual knowledge of the information or acts in deliberate ignorance or reckless disregard of the truth or falsity of the information.

5. **Payment of Fees.**

5.1 **Fees.** For Services provided pursuant to the terms of this Agreement, District agrees to pay SI&A \$20,000 (the "Fee") for the fiscal year 2013/14.

5.2 **Payment Plan.** The Fee is payable in annual or semi-annual installments as indicated below. District must clearly mark one payment plan below. If a plan is not clearly identifiable by SI&A, then District agrees to pay the Fee on an annual basis.

1 annual payment due July 1, 2013.

2 semi-annual payments due July 1, 2013, and January 1, 2014.

5.3 **Travel; Lodging Expenses.** If SI&A reasonably determines that travel to District's site is necessary, SI&A and District shall schedule mutually convenient dates and times for such meetings. All travel and lodging expenses incurred by SI&A in connection with the Initial Scope of Services are included in the Fee.

6. **Entire Agreement.** This Agreement, including, without limitation, the Standard Terms and Conditions attached hereto as Exhibit A is the final expression of, and contains the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior understandings with respect thereto.

7. **Exhibits.** All exhibits referred to in this Agreement are attached and incorporated herein by this reference.

[Continued on next page]

//

//

//

//

//

//

//

//

8. **Counterparts.** This Agreement may be executed in counterparts, each of which shall be deemed an original, including copies sent to a party by facsimile transmission or in portable document format (pdf), as against the party signing such counterpart, but which together shall constitute one and the same instrument.

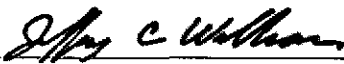
IN WITNESS WHEREOF, the District and SI&A have made and executed this Agreement as set forth below.

SI&A:

DISTRICT:

**SCHOOL INNOVATIONS
& ACHIEVEMENT, INC.**

**CULVER CITY UNIFIED SCHOOL
DISTRICT**

Signature: 
Date Signed: 9/3/13
Print Name: Jeffrey C. Williams
Title: Chief Executive Officer
Company: School Innovations & Achievement
Address: 5200 Golden Foothill Parkway
El Dorado Hills, CA 95762
Phone: (800) 487-9234
Fax: (888) 487-6441

Signature: _____
Date Signed: _____
Print Name: **Mike Reynolds**
Title: **Asst. Supt., Business Svcs**
Address: **4034 Irving Place**
Culver City, CA 90232
Phone: **(310) 842-4220 x4226**
Fax: **(310) 842-4322**
Email: **mikereynolds@ccusd.org**

EXHIBIT A - STANDARD TERMS AND CONDITIONS

1. **Scope of Services; Independent Contractor.** SI&A's services described in the Agreement (the "Services") detail the initial scope of services anticipated by SI&A as of the effective date of the Agreement ("Initial Scope of Services"). District acknowledges that the Fee (as defined below) is based on this Initial Scope of Services. If SI&A determines that the Initial Scope of Services may be or has been increased anytime during the Agreement Period, SI&A reserves the right to increase the Fee to compensate for the unanticipated or additional services as mutually agreed upon in writing by both Parties. This Agreement is not for lobbying services and SI&A is not being retained to provide lobbying services to District. The parties agree that School Innovations & Achievement is an independent contractor and the Agreement shall not be construed to create a relationship of agent, servant, employee, partnership, joint venture, association or any other relationship.
2. **Termination.** Either party may terminate the Agreement, with or without cause, by delivering written notice of termination to the other party not later than thirty (30) days prior to expiration of the Agreement Period. The effective date of termination shall be the Expiration Date of the Agreement. Upon termination, SI&A shall invoice District for any Fees owing and District shall pay the full invoice amount within thirty (30) days after receipt of SI&A's invoice. Except as set forth in this Section 2, neither party shall have any liability to the other for damages resulting solely from a party's termination of this Agreement in accordance with this Section 2.
3. **Termination Due to Changes in State Law.** If Legislation is enacted that eliminates or suspends K-12 education mandates, thereby making the filing of mandate reimbursement claims impossible or futile, District may immediately terminate this Agreement. Upon termination, SI&A will invoice District for any Fees owing and District shall pay the full invoice amount within thirty (30) days after receipt of SI&A's invoice. All other terminations shall be subject to the terms and conditions set forth in Section 2, above.
4. **Notice.** All Agreement notices must be in writing, directed to the party's address set forth below such party's signature in the Agreement and shall be deemed to be received in accordance with the following: (a) in the case of personal delivery, on the date of such delivery; (b) in the case of facsimile transmission, on the date upon which the sender receives confirmation by facsimile transmission that such notice was received by the addressee, provided that a copy of such transmission is additionally sent by mail as set forth in (d) below; (c) in the case of overnight courier, on the second business day following the day such notice was sent, with receipt confirmed by the courier; and (d) in the case of mailing by first class certified mail, postage prepaid, return receipt requested, on the fifth business day following such mailing. A party may change the address stated in the Agreement by giving notice to the other party.
5. **District's General Responsibilities; District Acknowledgment.** During the Agreement Period, in addition to the obligations set forth in the Agreement, District is responsible for the following: (a) ensuring that District, its employees and contractors properly identify and comply with laws and regulations applicable to District's activities; (b) completing any documents required by SI&A for any service obtained by District; (c) importing only data that reflects student performance to the grade level into the school site plan to ensure confidentiality and consistency with FERPA guidelines; and (d) monitoring assignments of login and passwords to assure FERPA compliance. District acknowledges that SI&A's full, accurate and timely performance under this Agreement is materially dependent upon District's reasonable cooperation and assistance. District further acknowledges that SI&A's Initial Scope of Services and Fee presume a reasonable amount of cooperation and assistance from District, such as District's timely provision of certain information, documentation and personnel. SI&A has explained its requirements in this regard to District and District agrees to meet these requirements.
6. **Further Assurances.** Upon request of the other party, SI&A or District shall execute and deliver additional instruments and take additional actions as may be necessary or appropriate to perform the Agreement.
7. **Assignment Prohibited.** Neither party may assign any rights or obligations under this Agreement without the prior written consent of the other party. Any purported assignment in violation of the provisions of this Section 7 shall be null and void.
8. **Family Educational Rights and Privacy Act ("FERPA"); California Education Code.** SI&A may have limited access to student information only for purposes of providing the legally required notification services, if any, specified in this Agreement. SI&A performs the Services as an agent of District and has no right to access or utilize student information for any other purpose. SI&A, its officers and employees, shall comply with the Family Educational Rights and Privacy Act and California Education Code sections 49073 et seq. and/or sections 76240 et seq. at all times.
9. **Confidential and Proprietary Materials of SI&A.** During performance of the Agreement, SI&A may provide materials or disclose information to District that SI&A considers proprietary or confidential including, but not limited to SI&A's training handbooks, policy manuals, instructions, copyrighted checklists and forms ("SI&A's Materials"). District agrees that District acquires no interest of any kind in SI&A's Materials. At all times during and after the Agreement Period, District agrees (a) to keep SI&A's Materials in confidence and trust for SI&A; (b) not to disclose, duplicate or otherwise use SI&A's Materials, except in furtherance of SI&A's performance per the Agreement; (c) to limit access to SI&A's Materials to District's employees and/or contractors who have a "need to know;" and (d) to promptly return all copies of SI&A's Materials to SI&A after a request is made.
10. **Limitation of Liability; Indemnification.** In no event shall SI&A's liability to District, for any reason arising out of this Agreement, exceed the amount of the Fee actually received by SI&A under this Agreement. SI&A shall not be liable for any consequential damages. Each party agrees to defend, hold harmless, and indemnify the other party (and its officers, employees, trustees, agents, successors, and assigns) against all claims, suits, expenses (including reasonable attorney's fees), losses, penalties, fines, costs, and liability whether in contract, tort, or strict liability (including but not limited to personal injury, death at any time, and property damage) arising out of or made necessary by the indemnifying party's breach of the terms of this Agreement. In the event that any action or proceeding is brought against a party by reason of any claim or demand discussed in this Section 10, upon notice from the party, the indemnifying party shall defend the action or proceeding at the indemnifying party's expense, through counsel reasonably satisfactory to the other party. The obligations to indemnify set forth in this Section 10 shall include reasonable attorney's fees and investigation costs and all other reasonable costs, expenses, and liabilities from the time of giving the first notice of any claim or demand. The indemnifying party's obligations under this Section 10 shall apply regardless of whether the other party (or any of its officers, employees, trustees, or agents) is actively or passively negligent, but shall not apply to any loss, liability, fine, penalty, forfeiture, cost, or damage caused solely by the active negligence or by the willful misconduct of the other party.
11. **Governing Law; Enforcement Costs.** The Agreement shall be governed by and construed in accordance with the substantive laws of California. If any legal action (including arbitration) is commenced to enforce the Agreement's terms or a party's rights or obligations under this Agreement, then the prevailing party shall be entitled to recover all fees and costs incurred by the action, including reasonable attorneys' fees and arbitrators' fees, in addition to any other relief to which the party may be entitled.
12. **Judicial Reference.** In the event a dispute is not resolved through discussions and negotiations among the parties, the dispute shall be decided by general reference procedures pursuant to Code of Civil Procedure Section 638 et seq., as modified by the provisions of this Section 12, and any subsequent provisions mutually agreed upon in writing by the parties. The reference shall be conducted in accordance with California law, including, but not limited to, the Code of Civil Procedure and the Evidence Code. The parties shall be allowed to conduct discovery in the manner provided by Code of Civil Procedure Section 2017 et seq. **BOTH PARTIES HEREBY WAIVE A JURY TRIAL OR PROCEEDING IN CONNECTION WITH ANY DISPUTE ARISING OUT OF THIS AGREEMENT.** All general reference proceedings hereunder shall, unless all parties hereto otherwise agree, be conducted in a mutually agreeable location in the County of Sacramento, State of California.
13. **Modification; Interpretation; Severability; Construction.** No modification or supplement to any provision of the Agreement shall be valid, unless executed in writing by both parties. No provision of the Agreement shall be construed to require the commission of any act contrary to law. If any term, provision, covenant or condition of the Agreement is held to be invalid or otherwise unenforceable, the rest of the Agreement shall remain in full force and effect and shall in no way be affected, impaired or invalidated. The headings preceding each Section and subsection of this Agreement are solely for convenience of reference only, are not part of the Agreement, and shall be disregarded in the interpretation of any portion of the Agreement. Whenever required by the context of the Agreement, the singular shall include the plural and the masculine shall include the feminine and vice versa. The Agreement shall not be construed as if it had been prepared by one of the parties, but rather as if both parties had prepared the same. Unless otherwise indicated, all references to paragraphs, Sections, subparagraphs and subsections are to the Agreement.
14. **Waiver.** Either party's failure at any time to enforce any default or right reserved to it, or to require performance of any of the Agreement's terms, covenants, provisions by the other party at the time designated, shall not be a waiver of any such default or right to which the party is entitled, nor shall it in any way affect the right of the party to enforce such provisions thereafter.
15. **Force Majeure.** A party shall not be liable under the Agreement as a result of any delay, failure or interruption caused by the other party or third parties, an act of God, acts or orders of governmental authorities, acts of civil or military authorities, catastrophes or other cause (other than financial) beyond the party's reasonable control, and such nonperformance will not be a default hereunder or a ground for termination of the Agreement.

15.1 Discussion on Naming of Facilities

The Culver City Unified School District Board of Education will review policy and consider options in directing staff to implement a process to consider the recommendation to name the new athletic stadium.